

**AvanTax Filing Services**

**Import Template Layout**



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# AvanTax Filing Services



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## Foreword

We at ELM Computer Systems Inc. would like to thank you for using AvanTax eForms.

It is thanks to suggestions from our clients, both new and returning, that eForms has become the quality product that it is today.

Thank you!

**Part I**

**Headings for Import Files**



# 1 Headings for Import Files

Column headings are used by the import function to identify the information in the column; the keyword "NULL" can be used as the heading of any column you wish the import to ignore. You may also enter "NULL" into the first cell of any row (column A) if you wish the import to ignore that entire row. If data exceeds the maximum size of a field, an error message will be given and the import process will be halted. Where applicable, default data that will be used if a field is empty (or not represented in the import file); these values are listed in the Comments & Examples column in **bold** print. The various formats used are described below:

- **Text** - Text fields may contain letters, numbers, spaces and punctuation. In some cases, they must be in upper case (such as Province, Postal and Country codes); otherwise, mixed case is acceptable.
- **Yes/No** - Yes/No fields contain logical data and consist of "Y", "1", "Yes" or "X" for "Yes"; "N", "0", "No" or leave the field blank for "No."
- **Currency** - Currency fields contain dollar amounts and are formatted either in dollars and cents or in dollars only. If no decimal value is entered a whole dollar amount will be assumed.
- **Numeric** - Numeric fields may only contain numbers; either integer or decimal. The number of decimal places will be specified if applicable.

See [CSV or Excel File Layout](#)<sup>[92]</sup> for sample import file layouts.

Cell A1 (import from Excel) or the first data element (import from CSV) must contain a heading defining the type of data to import. The table below shows the appropriate heading for each form included with eForms (click on any form for detailed heading information):

Form	Contents:	Form	Contents
<a href="#">COMPANY</a> <sup>[9]</sup>	Company data	<a href="#">T5018</a> <sup>[51]</sup>	T5018 data
<a href="#">NR4</a> <sup>[11]</sup>	NR4 data	<a href="#">TFSA</a> <sup>[52]</sup>	TFSA data
<a href="#">RRSP</a> <sup>[13]</sup>	RRSP data	<a href="#">TP64</a> <sup>[54]</sup>	TP64 data
<a href="#">T1204</a> <sup>[14]</sup>	T1204 data	<a href="#">Relevé 1</a> <sup>[57]</sup>	Relevé 1 data
<a href="#">T1204</a> <sup>[14]</sup>	T215 data	<a href="#">Relevé 2</a> <sup>[60]</sup>	Relevé 2 data
<a href="#">T215</a> <sup>[15]</sup>	T2200 data	<a href="#">Relevé 3</a> <sup>[62]</sup>	Relevé 3 data
<a href="#">T2202</a> <sup>[20]</sup>	T2202 data	<a href="#">Relevé 5</a> <sup>[64]</sup>	Relevé 5 data
<a href="#">T3</a> <sup>[23]</sup>	T3 data	<a href="#">Relevé 8</a> <sup>[67]</sup>	Relevé 8 data
<a href="#">T4</a> <sup>[25]</sup>	T4 data	<a href="#">Relevé 11</a> <sup>[68]</sup>	Relevé 11 data
<a href="#">T4A</a> <sup>[28]</sup>	T4A slip data	<a href="#">Relevé 15</a> <sup>[70]</sup>	Relevé 15 data
<a href="#">T4ANR</a> <sup>[31]</sup>	T4ANR data	<a href="#">Relevé 16</a> <sup>[74]</sup>	Relevé 16 data
<a href="#">T4ARCA</a> <sup>[33]</sup>	T4ARCA data	<a href="#">Relevé 18</a> <sup>[77]</sup>	Relevé 18 data
<a href="#">T4E</a> <sup>[36]</sup>	T4E data	<a href="#">Relevé 22</a> <sup>[79]</sup>	Relevé 22 data
<a href="#">T4PS</a> <sup>[34]</sup>	T4PS data	<a href="#">Relevé 24</a> <sup>[81]</sup>	Relevé 24 data
<a href="#">T4RIF</a> <sup>[38]</sup>	T4RIF data	<a href="#">Relevé 25</a> <sup>[83]</sup>	Relevé 25 data
<a href="#">T4RSP</a> <sup>[40]</sup>	T4RSP data	<a href="#">Relevé 27</a> <sup>[85]</sup>	Relevé 27 data
<a href="#">T5</a> <sup>[42]</sup>	T5 data	<a href="#">Relevé 30</a> <sup>[87]</sup>	Relevé 30 data
<a href="#">T5 &amp; R3</a> <sup>[43]</sup>	T5 & Relevé 3 data	<a href="#">Relevé 31</a> <sup>[89]</sup>	Relevé 31 data
<a href="#">T5007</a> <sup>[46]</sup>	T5007 slip data		
<a href="#">T5008</a> <sup>[47]</sup>	T5008 data		
<a href="#">T5013</a> <sup>[49]</sup>	T5013 data		



## 1.1 Company Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain the word "COMPANY"

Heading	Description	Type, Size	Comments & Examples
NAME1	Line 1 of company name	Text, 35	
NAME2	Line 2 of company name	Text,30	
CAREOF	Care of line of address	Text,30	
ADDRESS1	Line 1 of address	Text,30	
ADDRESS2	Line 2 of address	Text,30	
CITY	City	Text,28	
PROV	Province code	Text,2	ON, QC, BC...
POSTAL	Postal code (including space)	Text,10	
COUNTRY	Country code	Text,3	<b>CAN</b> , USA...
DEFPROVEMP	Usual province of employment	Text,2	
ACCOUNTNO	Business number	Text,15	
EIFACTOR	Employer's EI rate	Numeric, 8	4 digits + 4 decimals
CATEGORY	Company category code, used to group companies for printing & etc.	Text 10	
WEBCODE	Web Access Code; recorded here for reference	Text, 6	
ACCOUNTNO	Business number (RP)	Text,15	123456789RP0001
ACCOUNTNORZ	Account number for T5, T5007, T5008 & RRSP returns (RZ)	Text, 15	123456789RZ0001
ACCOUNTNORZ_T5013	Account number for T5013 returns (RZ)	Text, 15	123456789RZ0001
ACCOUNTNORZ_T5018	Account number for T5018 returns (RZ)	Text, 15	123456789RZ0001
ACCOUNTNORZ_TFSA	Account number for TFSA returns (RZ)	Text, 15	123456789RZ0001
ACCOUNTNONR	Non-resident tax account number (NR)	Text, 15	NR?123456
NEQ	Québec Enterprise number	Text,10	
IDNOQ	Québec Identification number and file number (RS)	Text,16	1234567890RS0001
ADJCPPOU	Adjust CPP/QPP if over max. or under min.	Yes/No	Mutually exclusive with ADJCPPWKS
ADJCPPWKS	Adjust CPP/QPP based on number of pensionable weeks	Yes/No	Mutually exclusive with ADJCPPOU
ADJMAXPENWKS	Maximum number of pensionable weeks	Numeric, 2	2 digits
ADJEIOVERMAX	Adjust EI if over annual maximum	Yes/No	
ADJEIONEARN	Adjust EI premiums based on EI earnings	Yes/No	Mutually exclusive with ADJEIEARN
ADJEIEARN	Adjust EI earnings based on EI premiums	Yes/No	Mutually exclusive with

Heading	Description	Type, Size	Comments & Examples
			ADJEIONEARN
ADJPPIPOVERMAX	Adjust PPIP if over annual maximum	Yes/No	
ADJPPIPONEARN	Adjust PPIP premiums based on PPIP earnings		Mutually exclusive with ADJPPIPEARN
ADJPPIPEARN	Adjust PPIP earnings based on PPIP premiums	Yes/No	Mutually exclusive with ADJPPIPONEARN
ADJXFRSIN	SIN of individual to whom over-remittances will be transferred	Text, 9	
ADJXFRINCR	Increase gross pay of individual indicated by ADJXFRSIN by amount of over-remittance	Yes/No	
ADJMIN	Only differences greater than the amount indicated will be adjusted	Currency	1.00
ADJBDO	Adjust CPP/QPP/EI/PPIP to calculated amounts even if there is insufficient tax to offset the adjustment	Yes/No	
ADJBDOMAX	Maximum amount by which tax may be reduced	Currency	9,999.99
UNLINKT5RL3	Disable numeric data synchronization between T5 and Relevé 3 slips ("No" is default; maintaining sync.)	Yes/No	"Yes" disables synchronization, "No" maintains synchronization See Company Setup for details

## 1.2 NR4 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "NR4"

Heading	Description	Type, Size	Comments & Examples
NAME1	Recipient name line 1 (type 3, 4 & 5)	Text, 30	Required; type 3, 4 & 5
NAME2	Recipient name line 2 (type 3, 4 & 5)	Text, 30	
LASTNAME1	First recipient last name (type 1 & 2)	Text, 20	Required; type 1 & 2
FIRSTNAME1	First recipient first name (type 1 & 2)	Text, 12	
INITIAL1	First recipient initial (type 1 & 2)	Text, 1	
LASTNAME2	Second recipient last name (type 1 & 2)	Text, 20	
FIRSTNAME2	Second recipient first name (type 1 & 2)	Text, 12	
INITIAL2	Second recipient initial (type 1 & 2)	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
TAXYEAR	Year (10)	Numeric, 4	<b>2019</b>
RECTYPE	Recipient Type (11)	Text, 1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Association, trust, club or partnership 5 - Gov't or int'l org.
COUNTRYCODE	Country code (12)	Text, 3	
PAYERID	Payer or remitter Identification Number	Text, 20	
SIN	Foreign Social Security or Insurance No.	Text, 20	
INCOMECODE1	Income Code (14)	Text, 2	02, 03, etc.
CURRENCYCODE1	Currency code (15)	Text, 3	CAD, USD, etc.
INCOME1	Gross Income (16)	Currency	
TAX1	Non-resident tax withheld (17)	Currency	
EXEMPTIONCODE1	Exemption code (18)	Text, 1	I, C, etc.
INCOMECODE2	Income Code (24)	Text, 2	02, 03, etc.
CURRENCYCODE2	Currency code (25)	Text, 3	CAD, USD, etc.
INCOME2	Gross Income (26)	Currency	

<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
TAX2	Non-resident tax withheld (27)	Currency	
EXEMPTIONCODE2	Exemption code (28)	Text, 1	I, C, etc.
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	<b>Yes/No</b>	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.3 RRSP Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "RRSP"

Heading	Description	Type, Size	Comments & Examples
LASTNAME1	Contributor last name	Text, 20	Required
FIRSTNAME1	Contributor first name	Text, 12	
INITIAL1	Contributor initial	Text, 1	
LASTNAME2	Annuitant last name	Text, 20	
FIRSTNAME2	Annuitant first name	Text, 12	
INITIAL2	Annuitant initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
SIN1	Contributor Social Insurance Number	Text, 9	
SIN2	Annuitant Social Insurance Number	Text, 9	
SAMEINDIVIDUAL	Select if contributor and annuitant are same individual	Yes/No	<b>No</b>
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
YEAR	Year of contribution (	Numeric, 4	<b>2019</b>
PLANNUMBER	RRSP specimen plan number	Text, 20	
CONTRACTNUMBER	Contract number	Text, 12	
CONTRIBUTORID	Contributor indicator	Numeric, 1	1 - Partner has never contributed 2 - Partner has contributed
PRIORAMOUNT	Amount from prior year	Currency	
CURRENTAMOUNT	Amount from current year	Currency	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.4 T1204 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T1204"

Heading	Description	Type, Size	Comments & Examples
NAME1	Recipient name line 1	Text, 30	Required
NAME2	Recipient name line 2	Text, 12	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
POSTAL	Postal code (including space)	Text, 10	
PROV	Province code	Text, 2	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
YEAR	Year	Numeric, 4	<b>2019</b>
RECTYPE	Recipient type (23)	Text, 1	<b>1 - Sole prop.</b> 3 - Corporation 4 - Partnership
SERVICEPAYMENTS	Service payments (82)	Currency	
MIXEDPAYMENTS	Mixed services payments (84)	Currency	
SIN	Social insurance number (12)	Text, 9	
BN	Business number (61)	Text, 15	
PARTNERSHIPID	Partnership's filer ID (86)	Text, 9	
LASTNAME	Sole proprietor's last name	Text, 20	
FIRSTNAME	Sole proprietor's first name	Text, 12	
INITIAL	Sole proprietor's initial	Text, 1	
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.5 T215 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T215"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Employee last name	Text, 20	Required
FIRSTNAME	Employee first name	Text, 12	
INITIAL	Employee initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
YEAR	Year	Numeric, 4	<b>2019</b>
SLIPSTATUS	Status of slip (5)	Text, 1	<b>O - Original, A - Amended C - Canceled</b>
SIN	Social insurance number (4)	Text, 9	
PSPAAMOUNT	PSPA amount (2)	Currency	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	<b>Yes/No</b>	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.6 T2200 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T2200"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1 (Home address)	Text, 30	
ADDRESS2	Address line 2 (Business address)	Text, 30	
CITY	City	Text, 6	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
SIN	Social insurance number	Text, 9	
TAXYEAR	Taxation year	Numeric, 4	<b>2019</b>
EMPNUM	Employee number	Text, 20	
JOBTITLE	Job title & brief description of duties	Text, 100	
Q1YES	Q. 1, "Expense," Yes	Yes/No	"Yes" selects option
Q1NO	Q. 1, "Expense," No	Yes/No	
Q2YES	Q. 2, "Area of travel," Yes	Yes/No	"Yes" selects option
Q2NO	Q. 2, "Area of travel," No	Yes/No	
Q2AREA	Q. 2, "Area of travel"	Text, 60	
Q3YES	Q. 3, "Consecutive hours," Yes	Yes/No	"Yes" selects option
Q3NO	Q. 3, "Consecutive hours," No	Yes/No	
Q3HOWFREQUENTLY	Q. 3, "How Frequently"	Text, 50	
Q4FROM	Q. 4, "From date"	Date	Mmm. dd, yyyy (Apr. 1, 2019)
Q4TO	Q. 4, "To date"	Date	Mmm. dd, yyyy (Apr. 1, 2019)
Q4BREAK	Q. 4, "Break in employment"	Text, 60	
Q5YES	Q. 5, "Vehicle allowance," Yes	Yes/No	"Yes" selects option
Q5ANO	Q. 5, "Vehicle allowance," No	Yes/No	"No" de-selects option
Q5AMTFIXED	Q. 5, "Fixed allowance amount"	Currency	
Q5PERKMRATE	Q. 5, "Per km rate"	Currency	
Q5AAMTFORKM	Q. 5, "km amount received"	Currency	
Q5AMTONT4	Q. 5, "Amount reported on T4"	Currency	
Q5BYES	Q. 5, "Company vehicle," Yes	Yes/No	"Yes" selects option



Heading	Description	Type, Size	Comments & Examples
Q5BNO	Q. 5, "Company vehicle," No	Yes/No	"No" de-selects option
Q5CYES	Q. 5, "Expense," Yes	Yes/No	"Yes" selects option
Q5CNO	Q. 5, "Expense," No	Yes/No	"No" de-selects option
Q5AMT1	Q. 5, "Expense Amount," Line 1	Currency	
Q5TYPE1	Q. 5, "Expense Type," Line 1	Text, 50	
Q5AMT2	Q. 5, "Expense Amount," Line 2	Currency	
Q5TYPE2	Q. 5, "Expense Type," Line 2	Text, 50	
Q5AMT3	Q. 5, "Expense Amount," Line 3	Currency	
Q5TYPE3	Q. 5, "Expense Type," Line 3	Text, 50	
Q6YES	Q. 6, "Repayment received," Yes	Yes/No	"Yes" selects option
Q6NO	Q. 6, "Repayment received," No	Yes/No	"No" de-selects option
Q6AMTPROOF	Q. 6, "Received on proof of payment"	Currency	
Q6AMTCHARGED	Q. 6, "Amount charged to employer"	Currency	
Q6TYPEPROOF	Q. 6, "Expense type, Proof"	Text, 50	
Q6TYPECHARGED	Q. 6, "Expense type, Charged"	Text, 50	
Q6PROOFYES	Q. 6, "Expense, Proof, T4," Yes	Yes/No	"Yes" selects option
Q6PROOFNO	Q. 6, "Expense, Proof, T4" No	Yes/No	"No" de-selects option
Q6CHARGEDYES	Q. 6, "Expense, Charged, T4" Yes	Yes/No	"Yes" selects option
Q6CHARGEDNO	Q. 6, "Expense, Charged, T4" Yes	Yes/No	"Yes" selects option
Q7YES	Q. 7, "Other expenses," Yes	Yes/No	"Yes" selects option
Q7NO	Q. 7, "Other expenses," No	Yes/No	"No" de-selects option
Q7TYPEOTHER	Q. 7, "Other expense description"	Text, 50	
Q8AYES	Q. 7, "Commission," Yes	Yes/No	"Yes" selects option
Q8ANO	Q. 7, "Commission," No	Yes/No	"No" de-selects option
Q8COMMISSION	Q. 7, "Commissions"	Currency	
Q8TYPEOFSALES	Q. 7, "Type of goods or contracts"	Text, 50	
Q8BYES	Q. 7, "Bus. development acc't," Yes	Yes/No	"Yes" selects option
Q8BNO	Q. 7, "Bus. development acc't," No	Yes/No	"No" de-selects option
Q8CYES	Q. 7, "Commission incl. T4," Yes	Yes/No	"Yes" selects option
Q8CNO	Q. 7, "Commission incl. T4," No	Yes/No	"No" de-selects option
Q9AYES	Q. 9, "Rent office, Yes"	Yes/No	"Yes" selects option
Q9ANO	Q. 9, "Rent office, No"	Yes/No	"No" de-selects option
Q9BYES	Q. 9, "Pay substitute, Yes"	Yes/No	"Yes" selects option
Q9BNO	Q. 9, "Pay substitute, No"	Yes/No	"No" de-selects option
Q9CYES	Q. 9, "Pay supplies, Yes"	Yes/No	"Yes" selects option
Q9CNO	Q. 9, "Pay supplies, No"	Yes/No	"No" de-selects option

Heading	Description	Type, Size	Comments & Examples
Q9DYES	Q. 9, "Pay cell phone, Yes"	Yes/No	"Yes" selects option
Q9DNO	Q. 9, "Pay cell phone, No"	Yes/No	"No" de-selects option
Q9EYES	Q. 9, "Repay, Yes"	Yes/No	"Yes" selects option
Q9ENO	Q. 9, "Repay, No"	Yes/No	"No" de-selects option
Q9AMT1	Q. 9, "Expense Amount," Line 1	Currency	
Q9TYPE1	Q. 9, "Expense Type," Line 1	Text, 50	
Q9INCLUDED1YES	Q. 9, "Expense, Incl. T4," Line 1, Yes	Yes/No	"Yes" selects option
Q9INCLUDED1NO	Q. 9, "Expense, Incl. T4," Line 1, No	Yes/No	"Yes" selects option
Q9AMT2	Q. 9, "Expense Amount," Line 2	Currency	
Q9TYPE2	Q. 9, "Expense Type," Line 2	Text, 50	
Q9INCLUDED2YES	Q. 9, "Expense, Incl. T4," Line 2, Yes	Yes/No	"Yes" selects option
Q9INCLUDED2NO	Q. 9, "Expense, Incl. T4," Line 2, No	Yes/No	"No" de-selects option
Q9AMT3	Q. 9, "Expense Amount," Line 3	Currency	
Q9TYPE3	Q. 9, "Expense Type," Line 3	Text, 50	
Q9INCLUDED3YES	Q. 9, "Expense, Incl. T4," Line 3, Yes	Yes/No	"Yes" selects option
Q9INCLUDED3NO	Q. 9, "Expense, Incl. T4," Line 3, No	Yes/No	"No" de-selects option
Q10AYES	Q. 10, "Use Portion," Yes	Yes/No	"Yes" selects option
Q10ANO	Q. 10, "Use Portion," No	Yes/No	"No" de-selects option
Q10PERCENTAGE	Q. 10, "Percentage of Workday"	Text, 50	
Q10BYES	Q. 10, "Exclusive," Yes	Yes/No	"Yes" selects option
Q10BNO	Q. 10, "Exclusive," No	Yes/No	"No" de-selects option
Q10CYES	Q. 10, "Repay," Yes	Yes/No	"Yes" selects option
Q10CNO	Q. 10, "Repay," No	Yes/No	"No" de-selects option
Q10AMT1	Q. 10, "Expense Amount," Line 1	Currency	
Q10TYPE1	Q. 10, "Expense Type," Line 1	Text, 50	
Q10INCLUDED1YES	Q. 10, "Expense, Incl. T4," Line 1, Yes	Yes/No	"Yes" selects option
Q10INCLUDED1NO	Q. 10, "Expense, Incl. T4," Line 1, No	Yes/No	"Yes" selects option
Q10AMT2	Q. 10, "Expense Amount," Line 2	Currency	
Q10TYPE2	Q. 10, "Expense Type," Line 2	Text, 50	
Q10INCLUDED2YES	Q. 10, "Expense, Incl. T4," Line 2, Yes	Yes/No	"Yes" selects option
Q10INCLUDED2NO	Q. 10, "Expense, Incl. T4," Line 2, No	Yes/No	"Yes" selects option
Q10AMT3	Q. 10, "Expense Amount," Line 3	Currency	
Q10TYPE3	Q. 10, "Expense Type," Line 3	Text, 50	
Q10INCLUDED3YES	Q. 10, "Expense, Incl. T4," Line 3, Yes	Yes/No	"Yes" selects option
Q10INCLUDED3NO	Q. 10, "Expense, Incl. T4," Line 3, No	Yes/No	"Yes" selects option
Q11AYES	Q. 11, "Tradesperson," Yes	Yes/No	"Yes" selects option

<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
Q11ANO	Q. 11, "Tradesperson," No	Yes/No	"No" de-selects option
Q11BYES	Q. 11, "Purchase tools," Yes	Yes/No	"Yes" selects option
Q11BNO	Q. 11, "Purchase tools," No	Yes/No	"No" de-selects option
Q11CYES	Q. 11, "Satisfy," Yes	Yes/No	"Yes" selects option
Q11CNO	Q. 11, "Satisfy," No	Yes/No	"No" de-selects option
Q12AYES	Q. 12, "Apprentice," Yes	Yes/No	"Yes" selects option
Q12ANO	Q. 12, "Apprentice," No	Yes/No	"No" de-selects option
Q12BYES	Q. 12, "Designation," Yes	Yes/No	"Yes" selects option
Q12BNO	Q. 12, "Designation," No	Yes/No	"No" de-selects option
Q12CYES	Q. 12, "Purchase Tools," Yes	Yes/No	"Yes" selects option
Q12CNO	Q. 12, "Purchase Tools," No	Yes/No	"No" de-selects option
Q12DYES	Q. 12, "Used for work," Yes	Yes/No	"Yes" selects option
Q12DNO	Q. 12, "Used for work," Yes	Yes/No	"Yes" selects option
Q13AYES	Q. 13, "Forestry," Yes	Yes/No	"Yes" selects option
Q13ANO	Q. 13, "Forestry," No	Yes/No	"No" de-selects option
Q13BYES	Q. 13, "Provide Saw," Yes	Yes/No	"Yes" selects option
Q13BNO	Q. 13, "Provide Saw," No	Yes/No	"No" de-selects option
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.7 T2202 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T2202"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
SLIPSTATUS	Status of slip	Text, 1	<b>O</b> - Original, A - Amended or C - Canceled
SIN	Student's Social Insurance Number	Text, 9	
PROGRAMNAME	Name of program of study	Text, 50	
TAXYEAR	Taxation year	Numeric, 4	2019
FLYINGSCHOOLCOURSETYPE	Flying school course type. <b>NOTE:</b> The value for "School Type Code" is not imported but is entered manually on the summary, from which it is reported on each T2202 form.	Text, 1	1 - Private pilot's license 2 - Commercial pilot's licence 3 - Civil flying instructor rating 4 - Helicopter category rating 5 - Instrument rating 6 - Other
STUDENTNUMBER	Student number	Text, 15	
FROMYEAR1	From: Year, line 1	Numeric, 4	
FROMMONTH1	From: Month, line 1	Numeric, 2	1 to 12
TOYEAR1	To: Year, line 1	Numeric, 4	2019
TOMONTH1	To: Month, line 1	Numeric, 2	1 to 12
TUITIONFEES1	Eligible tuition fees, line 1	Currency	
PARTTIMEMONTHS1	Number of months for: Part-time, line 1	Numeric, 2	1 to 12
FULLTIMEMONTHS1	Number of months for: Full-time, line 1	Numeric, 2	1 to 12

Heading	Description	Type, Size	Comments & Examples
FROMYEAR2	From: Year, line 2	Numeric, 4	2019
FROMMONTH2	From: Month, line 2	Numeric, 2	1 to 12
TOYEAR2	To: Year, line 2	Numeric, 4	2019
TOMONTH2	To: Month, line 2	Numeric, 2	1 to 12
TUITIONFEES2	Eligible tuition fees, line 2	Currency	
PARTTIMEMONTHS2	Number of months for: Part-time, line 2	Numeric, 2	1 to 12
FULLTIMEMONTHS2	Number of months for: Full-time, line 2	Numeric, 2	1 to 12
FROMYEAR3	From: Year, line 3	Numeric, 4	2019
FROMMONTH3	From: Month, line 3	Numeric, 2	1 to 12
TOYEAR3	To: Year, line 3	Numeric, 4	2019
TOMONTH3	To: Month, line 3	Numeric, 2	1 to 12
TUITIONFEES3	Eligible tuition fees, line 3	Currency	
PARTTIMEMONTHS3	Number of months for: Part-time, line 3	Numeric, 2	1 to 12
FULLTIMEMONTHS3	Number of months for: Full-time, line 3	Numeric, 2	1 to 12
FROMYEAR4	From: Year, line 4	Numeric, 4	2019
FROMMONTH4	From: Month, line 4	Numeric, 2	1 to 12
TOYEAR4	To: Year, line 4	Numeric, 4	2019
TOMONTH4	To: Month, line 4	Numeric, 2	1 to 12
TUITIONFEES4	Eligible tuition fees, line 4	Currency	
PARTTIMEMONTHS4	Number of months for: Part-time, line 4	Numeric, 2	1 to 12
FULLTIMEMONTHS4	Number of months for: Full-time, line 4	Numeric, 2	1 to 12
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	

<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.8 T3 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T3"

Heading	Description	Type, Size	Comments & Examples
NAME1	Recipient name line 1 (type 3, 4 & 5)	Text, 30	Required; type 3, 4 & 5
NAME2	Recipient name line 2 (type 3, 4 & 5)	Text, 30	
LASTNAME1	First recipient last name (type 1 & 2)	Text, 20	Required; type 1 & 2
FIRSTNAME1	First recipient first name (type 1 & 2)	Text, 12	
INITIAL1	First recipient initial (type 1 & 2)	Text, 1	
LASTNAME2	Second recipient last name (type 1 & 2)	Text, 20	
FIRSTNAME2	Second recipient first name (type 1 & 2)	Text, 12	
INITIAL2	Second recipient initial (type 1 & 2)	Text, 1	
ADDRESS1	Address line 1	Text,30	
ADDRESS2	Address line 2	Text,30	
CITY	City	Text,28	
PROV	Province code	Text,2	
POSTAL	Postal code	Text, 10	
COUNTRY	Country	Text ,3	CAN, USA, etc.
SLIPSTATUS	Status of Slip	Text,1	<b>O - Original</b> , A - Amended or C - Canceled
RECTYPE	Beneficiary code	Text,1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Association, trust, club or partnership 5 - Government or international organization
SIN	Recipient's SIN, Business number or Trust account number	Text,15	000000000 000000000RP0000 T00000000
TEXTATTOP	Optional text to print at top of slip	Text,15	
ACTUAL_E	Actual amount of eligible dividends	Currency	
TAXABLE_E	Taxable amount of eligible dividends	Currency	
CREDIT_E	Dividend tax credit for eligible dividends	Currency	
CAPITALGAINS	Total capital gains	Currency	
CAPITALGAINS_E	Total capital gains eligible for deduction	Currency	
ACTUAL	Actual amount of dividends other than eligible dividends	Currency	
TAXABLE	Tax able amount of dividends other than eligible dividends	Currency	
CREDIT	Dividend tax credit for dividends other	Currency	

Heading	Description	Type, Size	Comments & Examples
	than eligible dividends		
OTHERINCOME	Other income	Currency	
FOOTNOTE1	FOOTNOTE1	Text,30	
FOOTNOTE2	FOOTNOTE2	Text,30	
FOOTNOTE3	FOOTNOTE3	Text,30	
<i>Other boxes where # is one numeral (1 to 6):</i>			
OTHERCODE#	Other code #		
OTHERAMOUNT#	Other amount for code #	Currency	
ITCCODE	Investment tax credit code	Text, 1	1,2,3,4,5,6,7
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	<b>Yes/No</b>	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	



## 1.9 T4 & RL-1 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T4"

Use this table to import Relevé 1 data with T4 data, [see bottom of this table](#) <sup>[26]</sup> for Relevé 1 specific fields

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Employee last name	Text, 30	Required
FIRSTNAME	Employee first name	Text, 12	
INITIAL	Employee initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
SIN	Social insurance number (12)	Text, 9	
PROVEMP	Province of employment (10)	Text, 2	"QC" forces creation of Relevé 1
EMPNUM	Employee number, reference number	Text, 20	
EMPCODE	Employment code (29)	Text, 2	
CPPWEEKS	Weeks eligible for CPP	Numeric, 4	2 digits + 2 decimals: <b>52.00</b> , 52.5, etc.
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original</b> , A - Amended or C - Canceled ( <b>R</b> , A or D will be shown on filed Relevé 1s)
TAXYEAR	Taxation year	Numeric, 4	<b>2019</b>
INCOME	Employment income (14)	Currency	
CPP	CPP contributions (16)	Currency	
QPP	QPP contributions (17, B)	Currency	
EI	EI premiums (18, C)	Currency	
RPP	Reg. Pension plan contr. (20)	Currency	
TAX	Federal income tax deducted (22)	Currency	
EIEARN	EI insurable earnings (24)	Currency	<b>EIEARN &amp; CPPEARN</b> will default to 0.00 if no data is imported; marked as overridden fields on the T4 and <b>will not</b> be recalculated as Box 14 is modified.
CPPEARN	CPP pensionable earnings (26)	Currency	

Heading	Description	Type, Size	Comments & Examples
CPPEXEMPT	CPP exempt (28)	Yes/No	
EIEXEMPT	EI exempt (28)	Yes/No	
PPIPEXEMPT	PPIP exempt (28)	Yes/No	
NOCPPADJUST	Do not adjust CPP	Yes/No	<b>No</b>
NOEIADJUST	Do not adjust EI	Yes/No	<b>No</b>
NOPPIPADJUST	Do not adjust PPIP	Yes/No	<b>No</b>
UNION	Union dues (44)	Currency	
CHARITABLE	Charitable donations (46)	Currency	
PENSIONNO	RPP/DPSP number (50)	Text, 7	
PENSION	Pension adjustment (52)	Currency	
PPIP	PPIP premiums (55, H)	Currency	
PPIPEARNS	PPIP earnings (56, I)	Currency	
<i>Generic boxes where # is one numeral (1 to 6):</i>			
OTHERCODE#	Other information - Box # code	Text, 2	
OTHERAMT#	Other information - Box # amount	Currency	
NETPAYOTHER	Other deductions from Net Pay	Currency	For net pay calc.
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	<b>Yes/No</b>	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
<b>ADDITIONAL HEADINGS FOR Relevé 1 FIELDS</b>			
CODEBOXOR1	Code for Box O	Text, 2	
IDNOQ	Recipient Quebec identification number	Numeric, 10	
ISBUSINESS	Recipient is business	Yes/No	<b>No</b>
INCOMER1	Employment income (A) Box B: See QPP in T4 section above Box C: See EI in T4 section above	Currency	
RPPR1	Reg. Pension plan contr. (D)	Currency	
TAXR1	Québec income tax deducted (E)	Currency	
UNIONR1	Union dues (F)	Currency	
QPPEARNS	QPP pensionable earnings (G) Box H: See PPIP in T4 section above Box I: See PPIP in T4 section above	Currency	Must contain data

Heading	Description	Type, Size	Comments & Examples
HEALTHR1	Private health insurance (J)	Currency	
TRAVELR1	Travel (K)	Currency	
OTHERTBR1	Other taxable benefits (L)	Currency	
COMMISSIONS	Employment commissions (M)	Currency	
CHARITABLER1	Charitable donations (N)	Currency	
OTHERINC	Other taxable income (O)	Currency	
INSURANCE	Multi-employer insurance (P)	Currency	
DEFERRED	Deferred salary (Q)	Currency	
INDIANINC	Exempt income for an Indian (R)	Currency	
TIPS	Tips received (S)	Currency	
TIPALLOCATED	Tips allocated (T)	Currency	
PHASEDRETIRE	Phased retirement (U)	Currency	
HOUSING	Meals and accommodation (V)	Currency	
AUTOR1	Personal use of auto (W)	Currency	
FNOTE1R1	Footnote #1	Text, 30	
FNOTE2R1	Footnote #2	Text, 30	
FNOTE3R1	Footnote #3	Text, 30	
NETPAYOTHERR1	Other deductions from Net Pay	Currency	For net pay calc.
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
TEXTATTOPR1	Optional text to print at top of slip	Text, 15	
<i>Generic boxes where ## is two numerals (01 to 04):</i>			
XBOX##	Additional Information - Box ##: Box number	Text, 7	
XAMT##	Additional Information - Box ##: Currency data	Currency	
XTXT##	Additional Information - Box ##: Character data	Text, 20	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.10 T4A Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T4A"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Employee last name	Text, 30	Required
FIRSTNAME	Employee first name	Text, 12	
INITIAL	Employee initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
YEAR	Year	Numeric, 4	<b>2019</b>
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original, A - Amended C - Canceled</b>
SIN	Social insurance number (12)	Text, 9	
RECBN	Recipient Business No. (13)	Text, 15	
RECIPIENTNO	Recipient's number (14)	Text, 12	
CORPNAME1	Recipient corporation name line 1	Text, 30	
CORPNAME2	Recipient corporation name line 2	Text, 30	
SUPER	Pension or superannuation (16)	Currency	
LUMPSUM	Lump-sum payments (18)	Currency	
SELF	Self-employed commissions (20)	Currency	
TAX	Income tax deducted (22)	Currency	
ANNUITIES	Annuities (24)	Currency	
RETIRING	Eligible retiring allowances (26)	Currency	
RETIRINGNON	Non-eligible retiring allowances (27)	Currency	
OTHER	Other income (28)	Currency	
PATRONAGE	Patronage allocations (30)	Currency	
PAST	RPP contributions (past service)(32)	Currency	
PENSION	Pension adjustment (34)	Currency	
PENSIONNO	Pension plan reg. number (36)	Text, 7	
RESPACCUM	RESP accum. income payments (40)	Currency	
RESPED	RESP educational assist. pay'ts (42)	Currency	

Heading	Description	Type, Size	Comments & Examples
CHARITABLE	Charitable donations (46)	Currency	
FEES	Fees for services (48)	Currency	
RESPPAYMENTSOTHER	RESP accumulated income payments to other (122)	Currency	
RECIPIENTPAIDHEALTHPLANS	Recipient paid premiums for private health services plans (135)	Currency	
LABOURADJUSTMENTBENEFITS	Labour adjustment benefits act and appropriation act (150)	Currency	
SUBPQUALIFIED	SUBP qualified under the Income Tax Act (152)	Currency	
CASHAWARD	Cash award or prize from payer (154)	Currency	
BANKRUPTCY	Bankruptcy settlement (156)	Currency	
UNREGPEN	Unregistered pension plan (109)	Currency	
SIPENSION	Status Indian-pension or superannuation (146)	Currency	
LUMPSUMACC	Lump-sum pymt. accrued to 12/31/71 (110)	Currency	
LUMPSUMSI	Status Indian - Lump-sum payments (148)	Currency	
LUMPSUMRPP	Lump-sum payments (RPP-not eligible) (108)	Currency	
LUMPSUMDPSP	Lump-sum payments (DPSP-not eligible) (180)	Currency	
LUMPSUMNONRES	Lump-sum pymt. (non-resident services) (102)	Currency	
LUMPSUMUNREG	Lump-sum pymt. (unreg'd pension ben.) (190)	Currency	
LUMPSUMNOTRANS	Lump-sum pymt. (no trans.) (158)	Currency	
DPSPANNUITY	Instalment or annuity pymt. under DPSP (115)	Currency	
IAACANNUITY	IAAC annuity (111)	Currency	
RETIRINGSI	Status Indian-eligible retiring allowance (142)	Currency	
RETIRINGNONSI	Status Indian-non-elig. retiring allowance (143)	Currency	
OTHERSI	Status Indian - other income (144)	Currency	
OTHERDPSP	Instalment / annuity under revoked DPSP (115)	Currency	
BOARDSITE	Board and lodging at special work sites (124)	Currency	
MEDTRAVEL	Medical travel (116)	Currency	
LOANBENEFIT	Loan benefit under subsection 80.4(2) (117)	Currency	

Heading	Description	Type, Size	Comments & Examples
RESEARCH	Research Grants (104)	Currency	
SCHOLARSHIP	Scholarships, fellowships, or bursaries (105)	Currency	
WAGELOSS	Income from wage loss plans (107)	Currency	
DEATHBENEFIT	Death benefits (106)	Currency	
MEDBENEFIT	Medical Premium benefit (118)	Currency	
DISABILITY	Disability benefits (125)	Currency	
GROUPTERMLIFE	Group Term Life Insurance Benefit (119)	Currency	
VETERANSBENEFIT	Veteran's benefits (127)	Currency	
APPRENTICESHIPINCENTIVE	Apprenticeship Incentive Grant (130)	Currency	
TAXDEFPATDIVIDENDS	Tax deferred patronage dividends (129)	Currency	
RPPPRE1990	RPP (pre-1990 past service) (126)	Currency	
REGISTEREDDISABILITY	Registered disability savings plan (131)	Currency	
WAGEEARNERPROTECTION	Wage earner protection program (132)	Currency	
VARIABLEPENSION	Variable pension benefits (133)	Currency	
TFSATAXAMOUNT	TFSA taxable amount	Currency	
PARENTSMURDEREDCHILDREN GRANT	Federal support for parents of missing or murdered children (136)	Currency	
NONCONTRIBUTORRPPPPASTSERVICE	Non contributor RPP past service pre-19990 contributions (162)	Currency	
PRPPPAYMENTSTAXABLE	PRPP payments from taxable income (194)	Currency	
PRPPPAYMENTSEXEMPT	PRPP payments from exempt income (195)	Currency	
SASKPENSIONPLANSPOUSALCONTRIBUTORIND	Saskatchewan Pension Plan spousal contributor indicator	Text, 1	
SASKPENSIONPLANSPOUSALCONTRIBUTORSIN	Saskatchewan Pension Plan contributor SIN	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.11 T4ANR Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T4ANR"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name (type 1)	Text, 30	Required; type 1
FIRSTNAME	Recipient first name (type 1)	Text, 12	
INITIAL	Recipient initial (type 1)	Text, 1	
NAME	Recipient name, line 1 (type 3, 4 & 5)	Text, 30	Required; type 3, 4 & 5
NAME2	Recipient name, line 2 (type 3, 4 & 5)	Text, 30	Required; type 3, 4 & 5
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country	Text, 3	USA
YEAR	Taxation Year	Numeric, 4	<b>2019</b>
RECTYPE	Recipient Code (11)	Text, 1	<b>1 - Individual</b> 3 - Corporation 4- Other (eg. assoc. & trust) 5 - Gov't & etc.
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
BN	Business Number (13)	Text, 15	
INCOME	Income (18)	Currency	
TRAVEL	Travel (20)	Currency	
TAX	Income tax deducted (22)	Currency	
REDUCTION	Reduction authorized (23)	Text, 1	1
SERVICESCITY	City where services rendered	Text, 32	
SERVICESPРОВ	Province where services rendered	Text, 2	
DAYSINCANADA	Number of days recipient was in Canada	Integer	Max. of 366
FOREIGNSIN	Foreign Social security number (14)	Text, 20	
SIN	Canadian social insurance number (12)	Text, 9	
PROFNAME	Professional name (16)	Text, 30	
INDUSTRYCLASSCODE	Non-resident's service industry	Text, 4	
COUNTRYRES	Country of Residence	Text, 3	USA
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	

<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	



## 1.12 T4ARCA Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T4ARCA"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
YEAR	Tax year	Numeric, 4	<b>19</b>
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
REFUNDEMPLOYER	Refund of employer contributions (12)	Currency	
REFUNDEMPLOYEE	Refund of employee contributions (14)	Currency	
DISTRIBUTIONS	Distributions (16)	Currency	
ELIGIBLEDISTRIBUTIONS	Distributions eligible for pension income splitting (17)	Currency	
SELLINGPRICE	Selling price of an interest in RCA(18)	Currency	
OTHER	Other amounts (20)	Currency	
INCOMETAX	Income tax deducted (22)	Currency	
SIN	Social insurance number (24)	Text, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.13 T4PS Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T4PS"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
YEAR	Year	Numeric, 4	<b>2019</b>
ACTUAL	Actual amount of non-eligible dividends (24)	Currency	
TAXABLE	Taxable amount of eligible dividends (25)	Currency	
CREDIT	Dividend tax credit for eligible dividends (26)	Currency	
ACTUAL_E	Actual amount of eligible dividends (30)	Currency	
TAXABLE_E	Taxable amount of eligible dividends (31)	Currency	
CREDIT_E	Dividend tax credit for eligible dividends (32)	Currency	
CAPGAINS	Capital gains for losses (34)	Currency	
OTHER	Other income (35)	Currency	
FORFEITED	Forfeited due to withdrawal (36)	Currency	
FOREIGNINCOME	Foreign non-business income (37)	Currency	
FOREIGNCAPGAINS	Foreign capital gains or losses (38)	Currency	
FOREIGNTAX	Foreign non-business tax (39)	Currency	
SPECIFIEDEMP	Specified employee? "Yes"	Yes/No	"Yes" selects option
SPECIFIEDEMPNO	Specified employee? "No"	Yes/No	"No" de-selects option
SIN	Canadian social insurance number (12)	Text, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	

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<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.14 T4E Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T4E"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Employee last name	Text, 20	Required
FIRSTNAME	Employee first name	Text, 12	
INITIAL	Employee initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
YEAR	Year	Numeric, 4	<b>2019</b>
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original, A - Amended C - Canceled</b>
SIN	Social insurance number (12)	Text, 9	
RECIPIENTNO	Recipient's number	Text, 20	
REPAYMENTRATE	T4E repayment rate; percentage (7)	Numeric, 3	
TOTALBENEFITS	Total benefits paid (14)	Currency	
REGULAROTHERBENEFITS	Regular benefits paid included in Box 14 (15)	Currency	
EMPLOYMENTSUPPORT	Employment benefits and support measures included in Box 14 (17)	Currency	
TAXABLETUITION	Taxable tuition assistance (20)	Currency	
NONTAXABLETUITION	Non-taxable tuition assistance (21)	Currency	
INCOMETAX	T4E income tax deducted (22)	Currency	
QUEBECINCOMETAX	T4E Québec income tax deducted (23)	Currency	
OTHERCODE1	Other information Box 1	Numeric, 2	
OTHERAMT1	Other information Amount 1	Currency	
OTHERCODE2	Other information Box 2	Numeric, 2	
OTHERAMT2	Other information Amount 2	Currency	
OTHERCODE3	Other information Box 3	Numeric, 2	
OTHERAMT3	Other information Amount 3	Currency	

<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
OTHERCODE4	Other information Box 4	Numeric, 2	
OTHERAMT4	Other information Amount 4	Currency	
OTHERCODE5	Other information Box 5	Numeric, 2	
OTHERAMT5	Other information Amount 5	Currency	
OTHERCODE6	Other information Box 6	Numeric, 2	
OTHERAMT6	Other information Amount 6	Currency	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	<b>Yes/No</b>	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.15 T4RIF Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T4RIF"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
YEAR	Year	Numeric, 4	<b>2019</b>
SIN	Canadian social insurance number (12)	Text, 15	
SPOUSESSIN	Spouse's Canadian social insurance number (32)	Text, 15	
TAXABLE	Taxable payments received(16)	Currency	
CONTRACT	Contract number (14)	Text, 12	
DECEASED	Amounts received at death (18)	Currency	
DEREGISTRATION	Amounts received at deregistration (20)	Currency	
OTHERINCOME	Other income or deductions (22)	Currency	
EXCESS	Excess amount (24)	Currency	
SPOUSALRRIF	"Yes" if spouse is a contributor (26)	Yes/No	
INCOMETAX	Income tax deducted (28)	Currency	
DATEDEATH	Date of annuitant's death (30)	Date	Mmm. dd, yyyy (Apr. 1, 2019)
TRANSFERS	Transfer on breakdown of marriage (35)	Currency	
TAXPAID	Tax paid amount (36)	Currency	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	

CUSTOMFIELD	GUID or other unique identifier	Text, 50
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20

## 1.16 T4RSP Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T4RSP"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
YEAR	Year	Numeric, 4	<b>2019</b>
SIN	Social insurance number (12)	Text, 15	
SPOUCESSIN	Spouse's social insurance number (36)	Text, 15	
CONTRIBUTORSPOUSE	"Yes" if spouse is a contributor (24)	Yes/No	
CONTRIBUTORSPOUSENO	"No" if spouse is not a contributor (24)	Yes/No	
CONTRACT	Contract number (14)	Text, 12	
ANNUITY	Annuity payments (16)	Currency	
REFUNDPREMIUMS	Refund of premiums (18)	Currency	
REFUNDEXCESS	Refund of excess contributions (20)	Currency	
COMMUTATION	Commutation payments (22)	Currency	
LLPWITHDRAWAL	LLP withdrawal (25)	Currency	
DEREGISTRATION	Amounts received at deregistration (26)	Currency	
OTHERINCOME	Other income or deductions (28)	Currency	
INCOMETAX	Income tax deducted (30)	Currency	
DEATH	Amounts received at death (34)	Currency	
HBPWITHDRAWAL	HBP withdrawal (27)	Currency	
TRANSFERS	Transfer on breakdown of marriage (35)	Currency	
TAXPAID	Tax paid amount (40)	Currency	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	



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<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.17 T5 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T5"

Heading	Description	Type, Size	Comments & Examples
NAME1	Recipient name, line 1 (type 3, 4 & 5)	Text, 30	Required; type 3, 4 & 5
NAME2	Recipient name, line 2 (type 3, 4 & 5)	Text, 30	
LASTNAME1	First recipient last name (type 1 & 2)	Text, 20	Required; type 1 & 2
FIRSTNAME1	First recipient first name (type 1 & 2)	Text, 12	
INITIAL1	First recipient initial (type 1 & 2)	Text, 1	
LASTNAME2	Second recipient last name (type 2)	Text, 20	
FIRSTNAME2	Second recipient first name (type 2)	Text, 12	
INITIAL2	Second recipient initial (type 2)	Text, 1	
SECONDINDIVIDUAL	Indicate second entity is individual	Yes/No	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
TAXYEAR	Taxation year	Numeric, 4	<b>2019</b>
REPORTCODE	Report code (21)	Text, 1	<b>O - Original</b> A - Amended or C - Canceled
RECTYPE	Recipient type (23)	Text, 1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Assoc'n, trust, club or partnership 5 - Gov't or int'l org.
SIN	SIN/ID # or Business # (22)	Text, 15	
ACTUAL	Am't of non-eligible dividends (10)	Currency	
ACTUAL_E	Am't of eligible dividends (24)	Currency	
INTEREST	Interest from Cdn sources (13)	Currency	
CAPGAINS	Capital gains dividends (18)	Currency	
OTHER	Other income from Cdn sources (14)	Currency	
FORINC	Foreign income (15)	Currency	
FORTAX	Foreign tax paid (16)	Currency	
ROYALTIES	Royalties from Cdn sources (17)	Currency	
ACCRUED	Accrued income: Annuities (19)	Currency	

Heading	Description	Type, Size	Comments & Examples
RESOURCE	Resource allowance deduction (20)	Currency	
CURRENCY	Foreign currency code (27)	Text, 3	
TRANSIT	Transit (28)	Text, 10	
ACCOUNTNO	Recipient account number (29)	Text, 16	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.18 T5 & RL-3 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T5"

Use this table to import Relevé 3 data with T5 data, [see bottom of this table](#)<sup>44</sup> for Relevé 3 specific fields

Heading	Description	Type, Size	Comments & Examples
NAME1	Recipient name, line 1 (type 3, 4 & 5)	Text, 30	Required; type 3, 4 & 5
NAME2	Recipient name, line 2 (type 3, 4 & 5)	Text, 30	
LASTNAME1	First recipient last name (type 1 & 2)	Text, 20	Required; type 1 & 2
FIRSTNAME1	First recipient first name (type 1 & 2)	Text, 12	
INITIAL1	First recipient initial (type 1 & 2)	Text, 1	
FIRSTINDIVIDUAL	Indicate first entity is individual (R3)	Yes/No	
LASTNAME2	Second recipient last name (type 2)	Text, 20	
FIRSTNAME2	Second recipient first name (type 2)	Text, 12	
INITIAL2	Second recipient initial (type 2)	Text, 1	
SECONDINDIVIDUAL	Indicate second entity is individual	Yes/No	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	

Heading	Description	Type, Size	Comments & Examples
TAXYEAR	Taxation year	Numeric, 4	<b>2019</b>
REPORTCODE	Report code (21)	Text, 1	<b>O - Original (R),</b> A - Amended (A) or C - Canceled (D) (R, A or D on filed Relevé 3s)
RECTYPE	Recipient type (23)	Text, 1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Assoc'n, trust, club or partnership 5 - Gov't or int'l org.
SIN	First recip. SIN/ID # or Business # (22)	Text, 15	
SIN2	Second recip. SIN/ID # (R3)	Text, 15	
ACTUAL	Am't of non-eligible dividends (10)	Currency	
ACTUAL_E	Am't of eligible dividends (24)	Currency	
INTEREST	Interest from Cdn sources (13, D)	Currency	
CAPGAINS	Capital gains dividends (18, I)	Currency	
OTHER	Other income from Cdn sources (14)	Currency	
FORINC	Foreign income (15, F)	Currency	
FORTAX	Foreign tax paid (16, G)	Currency	
ROYALTIES	Royalties from Cdn sources (17, H)	Currency	
ACCRUED	Accrued income: Annuities (19, J)	Currency	
RESOURCE	Resource allowance deduction (20)	Currency	
CURRENCY	Foreign currency code (27)	Text, 3	
TRANSIT	Transit (28)	Text, 10	
ACCOUNTNO	Recipient account number (29)	Text, 16	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
<b>ADDITIONAL HEADINGS FOR Relevé 3 FIELDS</b>			
NEEDR3	Relevé 3 required for recipient	Yes/No	
ISINTERESTSAVINGSBONDS	Is interest from Fed./Qué. savings bonds	Yes/No	
ACCOUNTNOR3	Other ID/Recipient Number R3	Text, 16	
SERIAL	Relevé No. of paper slip	Numeric, 9	

Heading	Description	Type, Size	Comments & Examples
SERIALORIGINAL	Relevé No. of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé No. of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé No. of previously-filed XML slip	Numeric, 9	
ACTUALR3	Am't of non-eligible dividends (B)	Currency	See Note 1 below
ACTUALR3_E	Am't of eligible dividends (C)	Currency	See Note 1 below
INTERESTR3	Interest from Cdn sources (D)	Currency	See Note 1 below
CAPGAINSR3	Capital gains dividends (I)	Currency	See Note 1 below
OTHERR3	Other income from Cdn sources (I)	Currency	See Note 1 below
FORINCR3	Foreign income (F)	Currency	See Note 1 below
FORTAXR3	Foreign tax paid (G)	Currency	See Note 1 below
ROYALTIESR3	Royalties from Cdn sources (H)	Currency	See Note 1 below
ACCRUEDR3	Accrued income: Annuities (J)	Currency	See Note 1 below
TEXTATTOPR3	Optional text to print at top of slip	Text, 15	
<i>Generic boxes where ## is two numerals (01 to 04):</i>			
XBOX##	Add'l Information box ## - Box number	Text, 7	
XAMT##	Add'l information box ## - Currency data	Currency	
XTXT##	Add'l information box ## - Character data	Text, 20	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

**Note 1:** These fields will be ignored by the import unless the "Do not synchronize numerical information on T5/ Relevé 3 slips associated with this company" checkbox is selected on the Advanced page of the company information screen

## 1.19 T5007 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T5007"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
SIN	Social insurance number (12)	Text, 15	
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
YEAR	Year	Numeric, 4	<b>2019</b>
WCBENEFITS	Workers' compensation benefits (10)	Currency	
SOCIALASSISTANCE	Social assistance payments or provincial or territorial supplements (11)	Currency	
MANITOBAFRACTION	Manitoba credit fraction	Numeric	Percentage: 50 = 50%
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	<b>Yes/No</b>	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.20 T5008 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T5008"

Heading	Description	Type, Size	Comments & Examples
NAME1	Recipient name, line 1 (type 3 & 4)	Text, 30	Required; type 3 & 4
NAME2	Recipient name, line 2 (type 3 & 4)	Text, 12	
LASTNAME1	First recipient last name (type 1 & 2)	Text, 20	Required; type 1 & 2
FIRSTNAME1	First recipient first name (type 1 & 2)	Text, 12	
INITIAL1	First recipient initial (type 1 & 2)	Text, 1	
LASTNAME2	Second recipient last name (type 2)	Text, 30	
FIRSTNAME2	Second recipient first name (type 2)	Text, 30	
INITIAL2	Second recipient initial (type 2)	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
SLIPSTATUS	Report code	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
RECTYPE	Recipient type	Text, 1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Association, trust, club or partnership
SIN	First recipient SIN, ID or Business #	Text, 17	
RECIPIENTACCOUNTNUMBER	Recipient account number	Text, 12	
CURRENCY	Foreign currency	Currency	
DATE	Date	Date	Mmm. dd, yyyy (Apr. 1, 2019)
SECURITYCODE	Type code of securities	Text, 3	BON, BO1, DOB, DO1, FUT, MET, MFT, MSC, OPC, PTI, RTS, SHS, UNT, WTS
SECURITYQUANTITY	Quantity of securities	Numeric, 14	10 digits + 4 decimals
SECURITYID	Identification of securities	Text, 60	
ISIN	ISIN/CUIISP number	Text, 12	
ISININDICATOR	ISIN indicator	Numeric, 1	1 - The securities are not identified by a CUSIP or ISIN number 2 - The number provided is a

Heading	Description	Type, Size	Comments & Examples
			CUSIP number 3 - The number provided is a ISIN number
FACEAMOUNT	Face amount (dollars only)	Currency	Dollars only, no cents
BOOKVALUE	Cost or book value (dollars only)	Currency	Dollars only, no cents
PROCEEDSAMOUNT	Proceeds of disposition or settlement amount (dollars only)	Currency	Dollars only, no cents
SETTLEMENTSECURITYCODE	Type code of securities received on settlement	Text, 3	BON, BO1, DOB, DO1, FUT, MET, MFT, MSC, OPC, PTI, RTS, SHS, UNT, WTS
SETTLEMENTSECURITYQUANTITY	Quantity of securities received on settlement	Numeric, 14	10 digits + 4 decimals
SETTLEMENTSECURITYID	Identification of securities received on settlement	Text, 60	
SETTLEMENTISIN	ISIN/CUISP settlement number	Text, 12	
SETTLEMENTISININDICATOR	ISIN/CUSIP settlement number indicator	Numeric, 1	1 - The securities are not identified by a CUSIP or ISIN number 2 - The number provided is a CUSIP number 3 - The number provided is a ISIN number
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	



## 1.21 T5013 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T5013"

Heading	Description	Type, Size	Comments & Examples
<b>Main page fields</b>			
NAME1	Family name or first line of business name	Text, 50	Required
NAME2	Given name or second line of business name	Text, 50	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
TYPEOFSLIP	Type of slip	Text, 1	<b>O – Original</b> A – Amended C – Canceled
UNITSOWNED	Partnership units held	Numeric	8 decimals
MEMBERCODE	Partner code (box 002, Sch 50 box 008)	Text, 1	0 – Limited partner 1 – Specified member who is not a limited partner 2 – General partner 3 – Limited partner's exempt interest 4 – Nominee or agent
COUNTRYCODE	Country code (box 003)	Text, 3	CAN, USA, etc.
RECTYPE	Recipient type (box 004)	Text, 1	1 – Individual, other than a trust 3 – Corporation 4 – Association, trust, club or partnership
PARTNERSSHARE	Partner's share, in % (box 005, Sch 50 box 107)	Numeric	8 decimals
PARTNERID	Partner's ID (box 006, Sch 50 box 101)	Text, 16	
CCA	Capital cost allowance (box 040)	Currency	
<i>Generic boxes where ## is two numerals (01 to 36):</i>			
X##TEXT2	Generic box ##: Box Number	Text, 3	
X##TEXT1	Generic box ##: Province/Country	Text, 3	
X##AMOUNT	Generic box ##: Amount	Currency	
<i>Generic descriptive information boxes where ## is two numerals (01 to 12):</i>			
E##TEXT2	Generic box ##: Box number	Text, 3	
E##TEXT1	Generic box ##: Province/Country	Text, 3	
E##TEXT3	Generic box ##: Text	Text, 25	

Heading	Description	Type, Size	Comments & Examples
<b>Additional Headings for Schedule 50 fields::</b>			
TYPEOFPARTNER	Type of partner (Sch 50 box 105)	Text, 1	1 – Individual 2 – Corporation 3 – Partnerships 4 – Trust 5 – Individual (non-resident) 6 – Corporation (non-resident) 7 – Partnership (non-resident) 8 – Trust (non-resident) 9 – Non-res. discretionary trust
DISPOSEDOFINTEREST	The partner has disposed of partnership interest during the fiscal period (Sch 50 box 110)	Yes/No	
INCOMEALLOCATED	Partner's share of the net income (Sch 50 box 220)	Currency	
CAPITALSTART	Cost base (Sch 50 box 300)	Currency	
COSTOFUNITSACQ	Cost of units acquired during fiscal period (Sch 50 box 310)	Currency	
PREVIOUSSHARE	Partner's share of the previous fiscal period's net income or loss (Sch 50 box 320)	Currency	
CAPITALCONTRIBUTED	Capital contribution during period (Sch 50 box 330)	Currency	
DRAWINGS	Withdrawals in the fiscal period (Sch 50 box 340)	Currency	Must be a negative number
OTHERADJUSTMENTS	Other Adjustments (Sch 50 box 350)	Currency	
PARTNERSHARENETINCOME	Partner's share of the fiscal period's net income (Sch 50 box 410)	Currency	
PARTNERSHARERESOURCEEXPENSES	Partner's share of the fiscal period's resource expenses (Sch 50 box 420)	Currency	
NONARMSLENGTHDEBT	Non-arm's length debt owing and/or benefits receivable (Sch 50 box 430)	Currency	
TEXTATTOP	Optional text to print on the slip	Text, 20	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.22 T5018 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "T5018"

Heading	Description	Type, Size	Comments & Examples
NAME	First line of Corporation or Partnership name	Text, 30	Type 3 or 4 - Required
NAME2	Second line of Corporation or Partnership name	Text, 30	Type 3 or 4
LASTNAME	Recipient last name (individual)	Text, 30	Type 1 - Required
FIRSTNAME	Recipient first name (individual)	Text, 12	Type 1
INITIAL	Recipient initial	Text, 1	Type 1
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
PAYMENTS	Construction subcontractor payments (22)	Currency	
SIN	Recipient's ID number (BN or SIN) (24)	Text, 15	
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
RECTYPE	Recipient type	Text, 1	<b>1 - Individual</b> 3 - Corporation 4 - Partnership
PARTNERSHIPID	Partnership's Filer ID	Text, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.23 TFSA Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "TFSA"

Heading	Description	Type, Size	Comments & Examples
CONTRACTNUMBER	Contract number	Text, 30	
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original,</b> A - Amended or C - Canceled
LASTNAME	Employee last name	Text, 30	Required
FIRSTNAME	Employee first name	Text, 12	
INITIAL	Employee initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
SIN	Social insurance number (12)	Text, 9	
BIRTHDATE	TFSA holder birthdate	Date	Mmm. dd, yyyy (Apr. 1, 2019)
ACCOUNTCLOSEDTHISYEAR	Account closed this year, Yes	Yes, No	"Yes" selects option
ACCOUNTCLOSEDTHISYEARNO	Account closed this year, No	Yes, No	"No" de-selects option
CLOSEDDATE	TFSA closed date	Date	Mmm. dd, yyyy (Apr. 1, 2019)
CALENDARYEARENDFAIRMARKETVALUE	Calendar year end fair market value	Currency	
NEWACCOUNTTHISYEAR	New TFSA account this year for holder, Yes	Yes, No	"Yes" selects option
NEWACCOUNTTHISYEARNO	New TFSA account this year for holder, No	Yes, No	"No" de-selects option
IDENTINACTIVE	No transactions for this identity	Yes, No	"Yes" selects option
TRANSACTIONDATE	Transaction date	Date	Mmm. dd, yyyy (Apr. 1, 2019)
CONTRIBUTIONAMOUNT	Contribution amount	Currency	
WITHDRAWALAMOUNT	Withdrawal amount	Currency	
FORMERSPOUSELASTNAME	Surname of former spouse	Text, 30	
FORMERSPOUSEFIRSTNAME	First name of former spouse	Text, 30	
FORMERSPOUSESIN	SIN of former spouse	Text 11	
MARRIAGEBREAKDOWNTRANSFEROUT	Marriage breakdown transfer out fair market value	Currency	
MARRIAGEBREAKDOWNTRANSFERIN	Marriage breakdown transfer in fair	Currency	

Heading	Description	Type, Size	Comments & Examples
	market value		
ACQUISITIONOFNONQUALIFIED	Acquisition of non-qualified investment fair market value	Currency	
WITHDRAWALOFNONQUALIFIED	Withdrawal of non-qualified investment fair market value	Currency	
DEATHDATE	TFSA holder date of death	Date	Mmm. dd, yyyy (Apr. 1, 2019)
SUCCESSORHOLDER	Successor holder account, Yes	Yes, No	"Yes" selects option
SUCCESSORHOLDERNO	Successor holder account, No	Yes, No	"No" de-selects option
FAIRMARKETVALUEATDEATH	TFSA holder fair market value at time of death	Currency	
DECEASEDLASTNAME	Surname of deceased holder	Text, 30	
DECEASEDFIRSTNAME	First name of deceased holder	Text, 30	
DECEASEDINITIAL	Initial of deceased holder	Text, 1	
DECEASEDSIN	SIN of deceased holder	Text, 11	
DECEASEDDATE	Date of death of deceased holder	Date	Mmm. dd, yyyy (Apr. 1, 2019)
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.24 TP64 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "TP64"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
SIN	Social insurance number	Text, 9	
TAXYEAR	Taxation year	Numeric, 4	<b>2019</b>
Q1YES	Q. 1, "Expense," Yes	Yes/No	"Yes" selects option
Q1NO	Q. 1, "Expense," No	Yes/No	"No" de-selects option
Q2FROM	Q. 2, "From date"	Date	Mmm. dd, yyyy (Apr. 1, 2019)
Q2TO	Q. 2, "To date"	Date	Mmm. dd, yyyy (Apr. 1, 2019)
Q3	Q. 3, "Title or position"	Text, 50	
Q4YES	Q. 4, "Remunerated by commissions," Yes	Yes/No	"Yes" selects option
Q4NO	Q. 4, "Remunerated by commissions," No	Yes/No	"No" de-selects option
Q4AMT	Q. 4, "Amount of remuneration"	Currency	
Q4TYPE	Q. 4, "Type of property or contract"	Text, 50	
Q5YES	Q. 5, "Kilometrage allowance," Yes	Yes/No	"Yes" selects option
Q5NO	Q. 5, "Kilometrage allowance," No	Yes/No	"No" de-selects option
Q5RATESPERKM	Q. 5, "Rates per km"	Currency	
Q5DISTANCE	Q. 5, "Distance travelled"	Numeric, 4	
Q5ALLOWANCE	Q. 5, "Total allowance"	Currency	
Q5AMTONR1	Q. 5, "Amount reported on Relevé 1"	Currency	
Q5TYPE	Q. 5, "Type of trips covered"	Text, 50	
Q6YES	Q. 6, "Allowance for expenses," Yes	Yes/No	"Yes" selects option
Q6NO	Q. 6, "Allowance for expenses," No	Yes/No	"No" de-selects option
Q6AALLOWANCE	Q. 6, "Motor vehicle allowance"	Currency	
Q6AREIMBURSEMENT	Q. 6, "Motor vehicle reimbursement"	Currency	
Q6AAMTONR1	Q. 6, "Motor vehicle amount on Relevé 1"	Currency	
Q6BALLOWANCE	Q. 6, "Travel allowance"	Currency	
Q6BREIMBURSEMENT	Q. 6, "Travel reimbursement"	Currency	
Q6BAMTONR1	Q. 6, "Travel amount on Relevé 1"	Currency	
Q6CALLOWANCE	Q. 6, "Other allowance"	Currency	
Q6CREIMBURSEMENT	Q. 6, "Other reimbursement"	Currency	

Heading	Description	Type, Size	Comments & Examples
Q6CAMTONR1	Q. 6, "Other amount on Relevé 1"	Currency	
Q6INFO	Q. 6, "Other expenses" specify	Text, 20	
Q7YES	Q. 7, "Expenses on employee's behalf," Yes	Yes/No	"Yes" selects option
Q7NO	Q. 7, "Expenses on employees behalf," No	Yes/No	"No" de-selects option
Q7TYPE	Q. 7, "Type of expenses paid"	Text, 50	
Q7AMT	Q. 7, "Amount of expenses paid"	Currency	
Q7AMTONR1	Q. 7, "Amount on Relevé 1"	Currency	
Q8YES	Q. 8, "Work away from office" Yes	Yes/No	"Yes" selects option
Q8NO	Q. 8, "Work away from office" No	Yes/No	"No" de-selects option
Q8A	Q. 8, "Percentage of hours at workplace"	Percentage	
Q8B	Q. 8, "Percentage of hours at clients' premises/on road"	Percentage	
Q8C	Q. 8, "Percentage of hours at employee's home"	Percentage	
Q9YES	Q. 9, "12 hours away from workplace municipality" Yes	Yes/No	"Yes" selects option
Q9NO	Q. 9, "12 hours away from workplace municipality" No	Yes/No	"No" de-selects option
Q9AREA	Q. 9, "Area where employee performed duties"	Text, 50	
Q10YES	Q. 10, "Employee supply vehicle," Yes	Yes/No	"Yes" selects option
Q10NO	Q. 10, "Employee supply vehicle" No	Yes/No	"No" de-selects option
Q11YES	Q. 11, "Travel expenses under contract," Yes	Yes/No	"Yes" selects option
Q11NO	Q. 11, "Travel expenses under contract," No	Yes/No	"Yes" selects option
Q11INFO	Q. 11, "Particulars"	Text, 50	
Q12YES	Q. 12, "Purchase supplies," Yes	Yes/No	"Yes" selects option
Q12NO	Q. 12, "Purchase supplies," No	Yes/No	"No" de-selects option
Q12INFO	Q. 12, "Particulars"	Text, 50	
Q13YES	Q. 13, "Pay substitute," Yes	Yes/No	"Yes" selects option
Q13NO	Q. 13, "Pay substitute," No	Yes/No	"No" de-selects option
Q14YES	Q. 14, "Employee office at workplace," Yes	Yes/No	"Yes" selects option
Q14NO	Q. 14, "Employee office at workplace," No	Yes/No	"No" de-selects option
Q15YES	Q. 15, "Employee office away from workplace," Yes	Yes/No	"Yes" selects option
Q15NO	Q. 15, "Employee office away from workplace," No	Yes/No	"No" de-selects option

Heading	Description	Type, Size	Comments & Examples
Q15A	Q. 15, "Performed >50% duties at away office"	Yes/No	
Q15B	Q. 15, "Office exclusively used to earn employment income"	Yes/No	
Q16YES	Q. 16, "Other expenses not on form," Yes	Yes/No	"Yes" selects option
Q16NO	Q. 16, "Other expenses not on form," No	Yes/No	"No" de-selects option
Q16INFO	Q. 16, "Particulars"	Text, 50	
Q17YES	Q. 17, "Incur shareman expenses," Yes	Yes/No	"Yes" selects option
Q17NO	Q. 17, "Incur sharement expenses," No	Yes/No	"No" de-selects option
Q17INFO	Q. 17, "Particulars"	Text, 50	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	



## 1.25 Relevé 1 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R1"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Employee last name	Text, 30	Required
FIRSTNAME	Employee first name	Text, 12	
INITIAL	Employee initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
SIN	Social insurance number (12)	Text, 9	
PROVEMP	Province of employment (10)	Text, 2	
EMPNUM	Employee number, reference number	Text, 20	
EMPCODE	Employment code (29)	Text, 2	
CPPWEEKS	Weeks eligible for CPP/QPP	Numeric, 4	2 digits + 2 decimals: <b>52.00</b> , 52.5, etc.
SLIPSTATUS	Status of slip	Text, 1	<b>O - Original</b> , A - Amended or C - Canceled (R, A or D will be shown on filed Relevé 1s)
TAXYEAR	Taxation year	Numeric, 4	<b>2019</b>
UNION	Union dues (44)	Currency	
CHARITABLE	Charitable donations (46)	Currency	
PENSIONNO	RPP/DPSP number (50)	Text, 7	
PENSION	Pension adjustment (52)	Currency	
PPIP	PPIP premiums (55, H)	Currency	
PPIPEARN	PPIP earnings (56, I)	Currency	
CODEBOXOR1	Code for Box O	Text, 2	
IDNOQ	Recipient Quebec identification number	Numeric, 10	
ISBUSINESS	Recipient is business	Yes/No	<b>No</b>
INCOMER1	Employment income (A)	Currency	
	Box B: See QPP in T4 section above		
	Box C: See EI in T4 section above		

Heading	Description	Type, Size	Comments & Examples
RPPR1	Reg. Pension plan contr. (D)	Currency	
TAXR1	Québec income tax deducted (E)	Currency	
UNIONR1	Union dues (F)	Currency	
QPPEAR1	QPP pensionable earnings (G)	Currency	Must contain data
	Box H: See PPIP in T4 section above		
	Box I: See PPIP in T4 section above		
HEALTHR1	Private health insurance (J)	Currency	
TRAVELR1	Travel (K)	Currency	
OTHERTBR1	Other taxable benefits (L)	Currency	
COMMISSIONS	Employment commissions (M)	Currency	
CHARITABLER1	Charitable donations (N)	Currency	
OTHERINC	Other taxable income (O)	Currency	
INSURANCE	Multi-employer insurance (P)	Currency	
DEFERRED	Deferred salary (Q)	Currency	
INDIANINC	Exempt income for an Indian (R)	Currency	
TIPS	Tips received (S)	Currency	
TIPALLOCATED	Tips allocated (T)	Currency	
PHASEDRETIRE	Phased retirement (U)	Currency	
HOUSING	Meals and accommodation (V)	Currency	
AUTOR1	Personal use of auto (W)	Currency	
FNOTE1R1	Footnote #1	Text, 30	
FNOTE2R1	Footnote #2	Text, 30	
FNOTE3R1	Footnote #3	Text, 30	
NETPAYOTHERR1	Other deductions from Net Pay	Currency	For net pay calc.
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
TEXTATTOPR1	Optional text to print at top of slip	Text, 15	
<i>Generic boxes where ## is two numerals (01 to 04):</i>			
XBOX##	Additional Information - Box ##: Box number	Text, 7	
XAMT##	Additional Information - Box ##: Currency data	Currency	

<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
XTXT##	Additional Information - Box ##: Character data	Text, 20	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.26 Relevé 2 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R2"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
SOURCE1	Source of income	Text, 6	
BENEFICIARYNUM	Employer assigned number	Text, 20	
ANNUITY	Life annuity payments amount	Currency	Box A
BENEFIT	RRSP, RRIF, DPSP benefit amount	Currency	Box B
OTHERPAYMENT	Other Payment amount	Currency	Box C
REFUNDRRSPSPOUSE	Refunded RRSP amounts	Currency	Box D
DEATHBENEFIT	Value of benefit at time of death	Currency	Box E
REFUNDRRSPUNDEDUCTED	Amount of refunded excess RRSP	Currency	Box F
REVOCATION	Value of benefit before amendment	Currency	Box G
OTHERINCOME	All other income	Currency	Box H
DEDUCTION	Amount giving entitlement to deduction	Currency	Box I
TAX	Amount of Québec tax held at source	Currency	Box J
INCOMEAFTERDEATH	Income earned after death amount	Currency	Box K
LIFELONGLEARNING	Life Long Learning Plan amount	Currency	Box L
TAXPAIDAMOUNT	Tax paid amount	Currency	Box M
SIN	Social insurance number	Text, 9	
SIN2	Spouse's social insurance number	Text, 9	Box N
HOMEBUYER	Withdrawal under HBP	Currency	Box O
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended, or D - Canceled
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric,	

Heading	Description	Type, Size	Comments & Examples
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
<i>Generic boxes where ## is two numerals (01 to 04):</i>			
XBOX##	Additional Information - Box ##: Box number	Text, 7	
XAMT##	Additional Information - Box ##: Currency data	Currency	
XTXT##	Additional Information - Box ##: Character data	Text, 20	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.27 Relevé 3 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R3"

Heading	Description	Type, Size	Comments & Examples
NAME1	Recipient name, line 1 (type 3, 4 & 5)	Text, 30	Required; type 3, 4 & 5
NAME2	Recipient name, line 2 (type 3, 4 & 5)	Text, 30	
LASTNAME1	First recipient last name (type 1, 2, 6 & 7)	Text, 20	Required; type 1, 2, 6 & 7
FIRSTNAME1	First recipient first name (type 1, 2, 6 & 7)	Text, 12	
INITIAL1	First recipient initial (type 1, 2, 6 & 7)	Text, 1	
FIRSTINDIVIDUAL	Indicate first entity is individual (type 7)	Yes/No	
LASTNAME2	Second recipient last name (type 2, 6 & 7)	Text, 20	
FIRSTNAME2	Second recipient first name (type 2, 6, & 7)	Text, 12	
INITIAL2	Second recipient initial (type 2, 6 & 7)	Text, 1	
SECONDINDIVIDUAL	Indicate second entity is individual (type 2, 6 & 7)	Yes/No	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
TAXYEAR	Taxation year	Numeric, 4	<b>2019</b>
REPORTCODER3	Report code (21)	Text, 1	<b>R - Original</b> A - Amended or D - Canceled
RECTYPER3	Recipient type (23)	Text, 1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Assoc'n, trust, club or partnership 5 - Gov't or int'l org. 6 - Spouse or trust settlor of deceased person 7 - Holder of joint account other than 2
SIN	First recip. SIN/ID # or Business # (22)	Text, 15	
SIN2	Second recip. SIN/ID #	Text, 15	
ISINTERESTSAVINGSBONDS	Is interest from Fed./Qué. savings bonds	Yes/No	
ACCOUNTNOR3	Other ID/Recipient Number R3	Text, 12	
ACTUALR3	Am't of non-eligible dividends (B)	Currency	

Heading	Description	Type, Size	Comments & Examples
ACTUALR3_E	Am't of eligible dividends (C)	Currency	
INTERESTR3	Interest from Cdn sources (D)	Currency	
CAPGAINSR3	Capital gains dividends (I)	Currency	
OTHERR3	Other income from Cdn sources ()	Currency	
FORINCR3	Foreign income (F)	Currency	
FORTAXR3	Foreign tax paid (G)	Currency	
ROYALTIESR3	Royalties from Cdn sources (H)	Currency	
ACCRUEDR3	Accrued income: Annuities (J)	Currency	
CURRENCY	Foreign currency code (27)	Text, 3	
TRANSIT	Transit (28)	Text, 10	
SERIAL	Relevé No. of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé No. of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé No. of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé No. of previously-filed XML slip	Numeric, 9	
TEXTATTOPR3	Optional text to print at top of slip	Text, 15	
<i>Generic boxes where ## is two numerals (01 to 04):</i>			
XBOX##	Add'l Information box ## - Box number	Text, 7	
XAMT##	Add'l information box ## - Currency data	Currency	
XTXT##	Add'l information box ## - Character data	Text, 20	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.28 Relevé 5 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R5"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 30	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
SIN	S.I.N. of beneficiary	Numeric, 9	
YEAR	Taxation year	Numeric, 4	<b>2019</b>
REPORTCODE	Report code	Text, 1	<b>R - Original</b> A - Amended or D - Canceled
BOXA	Social assistance payments (A)	Currency	
BOXB	Other government financial assistance (B)	Currency	
BOXC	Workers' compensation received from CNESST (C)	Currency	
BOXD	Indemnities from SAAQ (D)	Currency	
BOXE	Other income (E)	Currency	
BOXH	Total repayment of social assistance payments (H)	Currency	
BOXI	Repayments related to a year before 1998 (I)	Currency	
BOXJ	Allowance for childcare expenses (J)	Currency	
BOXK	Other financial aid (K)	Currency	
BOXM	Adjustment for income replacement indemnities (M)	Currency	
BOXOYEAR1	Adj. for indemnities for previous years (Year 1)	Numeric, 4	
BOXOAMT1	Adj. for indemnities for previous years (Amount 1)	Currency	
BOXOYEAR2	Adj. for indemnities for previous years (Year 2)	Numeric, 4	
BOXOAMT2	Adj. for indemnities for previous years	Currency	



Heading	Description	Type, Size	Comments & Examples
	(Amount 2)		
BOXOYEAR3	Adj. for indemnities for previous years (Year 3)	Numeric, 4	
BOXOAMT3	Adj. for indemnities for previous years (Amount 3)	Currency	
BOXP	Repayment of indemnities (Q)	Currency	
BOXQ	Recipient of PSS (Q)	Text, 1	O - Yes N - No
BOXR1	Recipient for 36 months (R 1)	Text, 1	O - Yes N - No
BOXS1	Claim slip (S 1)	Text, 1	O - Yes N - No
BOXT1	Start of the period of transition to work (T 1)	Date, 6	YYYYMM
BOXU1	Resumption of financial assistance (U 1)	Date, 6	YYYYMM
BOXV1	Number of months (V 1)	Numeric, 2	
BOXR2	Recipient for 36 months (R 2)	Text, 1	O - Yes N - No
BOXS2	Claim slip (S 2)	Text, 1	O - Yes N - No
BOXT2	Start of the period of transition to work (T 2)	Date, 6	YYYYMM
BOXU2	Resumption of financial assistance (U 2)	Date, 6	YYYYMM
BOXV2	Number of months (V 2)	Numeric, 2	
BOXR3	Recipient for 36 months (R 3)	Text, 1	O - Yes N - No
BOXS3	Claim slip (S 3)	Text, 2	O - Yes N - No
BOXT3	Start of the period of transition to work (T 3)	Date, 6	YYYYMM
BOXU3	Resumption of financial assistance (U 3)	Date, 6	YYYYMM
BOXV3	Number of months (V 3)	Numeric, 2	
FILENUMBER	File number or ID number of the recipient	Text, 15	
HEALTHINSNUMBER	Health insurance number of the recipient	Text, 12	
BIRTHDATE	Birthdate of recipient	Date	MMMM dd, yyyy
SEX	Sex of recipient	Text, 1	1 - Male 2 - Female
CIVILSTATUS	Civil status of recipient	Text, 1	0 - None 1 - Single 2 - Married

Heading	Description	Type, Size	Comments & Examples
			3 - Separated 4 - Divorced 5 - Widowed 6 - Religious 7 - Common-law
FILETYPE	Type of file	Text, 1	A - Administered S - Estate C - Other
ENDDATEBENEFITS	End date of benefits	Date	MMMM dd, yyyy
RECIPIENTCODE	Recipient code	Text, 1	1 - Last resort assistance 2 - Indian 3 - Housing allowance
VALUEGOODS	Value of goods	Currency	
CHILDREN0TO18	Number of children 0 to 18 years	Numeric, 2	
CHILDREN18PLUS	Number of children 18 and up	Numeric, 2	
MONTHSBENEFITSPAID	Number of months benefits were paid	Numeric, 2	
TEXTATTOP	Optional text to print on the slip	Text, 40	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
SERIAL	Current Relevé 5 number	Numeric, 9	
SERIALMM	Electronic Relevé 5 number	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of the slip being amended	Numeric, 9	
SERIALORIGINAL	Previous Relevé 5 number	Numeric, 9	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.29 Relevé 8 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R8"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	
YEAR	Year of return	Numeric, 4	
AMOUNTFORSTUDIES	Amount for post-secondary studies	Currency	CAN, USA, etc.
TUITIONFEES	Tuition or examination fees	Currency	
DONATIONS	Donations	Currency	
SIN	Social Insurance Number	Text, 9	
STUDENTNUMBER	Student number	Text, 15	
INTERNALSTUDENTNUMBER	Internal student number	Text, 15	
REPORTCODE	Status of slip	Text, 1	
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	<b>R - Original,</b> A - Amended, or D - Canceled
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

### 1.30 Relevé 11 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R11"

Heading	Description	Type, Size	Comments & Examples
NAME1	Recipient name, line 1 (type 2)	Text, 30	Required; type 2
NAME2	Recipient name, line 2 (type 2)	Text, 30	
LASTNAME	Recipient last name (type 1)	Text, 30	Required; type 1
FIRSTNAME	Recipient first name (type 1)	Text, 12	
INITIAL	Recipient initial (type 1)	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
YEAR	Year of return	Numeric, 4	<b>2019</b>
OTHERID	Identification number	Text, 10	
RECTYPE	Recipient type	Text, 1	<b>1 - Individual</b> 2 - Other
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended, or D - Canceled
SIN	Social Insurance Number	Text, 9	
EXPENSESASSISTANCEA	Amount of assistance corresponding to case A	Currency	
EXPLORATIONEXPENSESCANADIAN	Canadian exploration expenses	Currency	
EXPENSESASSISTANCEB	Amount of assistance corresponding to case B	Currency	
DEVELOPMENTEXPENSESCANADIAN	Canadian development expenses	Currency	
EXPENSESASSISTANCED	Amount of assistance corresponding to case D	Currency	
EXPLORATIONEXPENSESQUEBEC	Québec exploration expenses	Currency	
EXPENSESASSISTANCEE	Amount of assistance corresponding to case E	Currency	
EXPLORATIONEXPENSESQUEBECMINING	Québec surface mining expenses	Currency	
EXPENSESASSISTANCEF	Amount of assistance corresponding to case F	Currency	

Heading	Description	Type, Size	Comments & Examples
EXPLORATIONEXPENSESNORTHERN QUEBEC	Expenses for exploration in the north	Currency	
EXPENSESSHAREISSUE	Share issue expenses	Currency	
BOXA1	Renewable and conservation expenses	Currency	
BOXA2	Québec exploration expenses not giving additional deduction	Currency	
BOXB1	Québec development expenses	Currency	
BOXB201	Flow-through shares issued after March 11, 2005	Currency	
ID359	ID number assigned to form CO-359.10	Text, 12	
DATERENUNCIATION	Date on which the renunciation takes effect	Date	Mm, dd, yyyy
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
PDFFILENAME	Filename of slip (pdf file)	Text, 255	
EMAILSTATUS	Email delivery status	Yes/No	
ISSELECTED	Check to select this slip for special electronic filing	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.31 Relevé 15 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R15"

**NOTE: The following boxes cannot be imported but are entered on the "R15 Totals" page of the TP-600-V form: Box 14, Box 38, Box 39, Box 42, Box 70, Box 72, Box 73, Box 75 and Box 76.**

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Family name or business name	Text, 30	Required
FIRSTNAME	First name or line two of business name	Text, 30	
APARTMENT	Apartment number	Text, 5	
STREETNO	Street number	Text, 9	
STREET	Street name	Text, 24	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country code	Text, 3	
PARNTERID	Partnerships identification number	Text, 16	S.I.N. or Identification number
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended or D - Canceled
PARTNERSSHARE	Partner's share (%) of income / loss	Numeric, 12	8 digits + 4 decimals
UNITSOWNED	Number of partnership units owned	Numeric, 8	
MEMBERCODE	Partner code (40)	Text, 1	0 - Limited partner 1 - Other specified member 2 - General partner
RECTYPE	Taxpayer code (41)	Text, 1	<b>1 - Individual</b> 3 - Corporation 4 - Trust or partnership
CAPITALSTART	Balance at start of fiscal period	Currency	
CAPITALCONTRIBUTED	Capital contributions during fiscal period	Currency	
OTHERADJUSTMENTS	Other adjustments	Currency	
INCOMEALLOCATED	Income / loss allocated during fiscal period	Currency	
DRAWINGS	Drawings	Currency	
BOX1	Net Canadian & foreign bus. income / loss	Currency	
BOX2	Net foreign business income / loss	Currency	
BOX3	Net Canadian & foreign rental income / loss	Currency	

<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
BOX4	Net foreign rental income / loss	Currency	
BOX5	Capital cost allowance	Currency	
BOX6A	Actual amount of eligible dividends	Currency	
BOX6B	Actual amount of ordinary dividends	Currency	
BOX7	Interest and other investment income from Canadian sources	Currency	
BOX8	Foreign dividends & interest	Currency	
BOX9	Patronage dividends from a corporation	Currency	
BOX10	Capital gains / losses used to calc. ded.	Currency	
BOX11	Reserves for dispositions of capital property	Currency	
BOX12	Capital gains / losses not used to calc. ded.	Currency	
BOX13	Business investment loss	Currency	
BOX15A	Carrying charges and interest expenses	Currency	
BOX15B	Dividend rental arr. compensation payments	Currency	
BOX16	Quebec income tax withheld at source	Currency	
BOX17	Foreign income tax paid on non-business income	Currency	
BOX18	Foreign income tax paid on business income	Currency	
BOX19	Donations and gifts	Currency	
BOX20	Other gifts	Currency	
BOX21A	Investment tax credit - depreciable property	Currency	
BOX21B	Investment tax credit - other property	Currency	
BOX24A	Paid up capital - share of debts	Currency	
BOX24B	Paid up capital - share of qualified property	Currency	
BOX24C	Paid up capital - share of total assets	Currency	
BOX25	R & D Expenditures	Currency	
BOX26	At-risk amount	Currency	
BOX27	Limited partnership loss	Currency	
BOX28	Canadian exploration expenses	Currency	
BOX29	Canadian development expenses	Currency	
BOX30	Canadian oil & Gas property expenses	Currency	
BOX31	Expenses related to foreign resources	Currency	
BOX32	Quebec exploration expenses	Currency	

Heading	Description	Type, Size	Comments & Examples
BOX33	Quebec surface mining or oil & gas exploration expenses	Currency	
BOX34	Exploration expenses incurred in Northern Quebec	Currency	
BOX35_28	Assistance corresponding to box 28	Currency	
BOX35_29	Assistance corresponding to box 29	Currency	
BOX35_30	Assistance corresponding to box 30	Currency	
BOX35_32	Assistance corresponding to box 32	Currency	
BOX35_33	Assistance corresponding to box 33	Currency	
BOX35_34	Assistance corresponding to box 34	Currency	
BOX43	Capital repayment	Currency	
BOX44	Dividend tax credit	Currency	
BOX45	Eligible taxable capital gains on resource property	Currency	
BOX50	Number units acquired during fiscal period	Numeric, 9	No decimals
BOX51	Cost per unit	Currency	
BOX53	Limited-recourse amount	Currency	
BOX54	At-risk adjustment	Currency	
BOX55	Other indirect adjustments	Currency	
BOX60	Canadian exploration expenses	Currency	
BOX61	Canadian development expenses	Currency	
BOX62	Quebec exploration expenses	Currency	
BOX63	Quebec surface mining or oil & gas exploration expenses	Currency	
BOX64	Exploration expenses incurred in Northern Quebec	Currency	
BOX65	Share and security issue expenses	Currency	
BOX66_60	Assistance - box 60	Currency	
BOX66_61	Assistance - box 61	Currency	
BOX66_62	Assistance - box 62	Currency	
BOX66_63	Assistance - box 63	Currency	
BOX66_64	Assistance - box 64	Currency	
BOX71	Eligible amount	Currency	
BOX74	Percentage interest, tax credit	Numeric, 16	12 digits + 4 decimals
<i>Generic boxes where ## is two numerals (01 to 28):</i>			
XBOX##	Additional Information - Box ##: Box number	Text, 7	



Heading	Description	Type, Size	Comments & Examples
XTXT##	Additional information - Box ##: Character data	Text, 20	
XAMT##	Additional information - Box ##: Currency data	Currency	
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.32 Relevé 16 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R16"

Heading	Description	Type, Size	Comments, Examples and defaults
NAME1	Recipient name line 1 (type 3, 4 & 5)	Text, 30	
NAME2	Recipient name line 2 (type 3, 4 & 5)	Text, 30	
LASTNAME1	First recipient last name (type 1 & 2)	Text, 20	
FIRSTNAME1	First recipient first name (type 1 & 2)	Text, 12	
INITIAL1	First recipient initial (type 1 & 2)	Text, 1	
LASTNAME2	Second recipient last name (type 1 & 2)	Text, 20	
FIRSTNAME2	Second recipient first name (type 1 & 2)	Text, 12	
INITIAL2	Second recipient initial (type 1 & 2)	Text, 1	
ADDRESS1	Address line 1	Text,30	
ADDRESS2	Address line 2	Text,30	
CITY	City	Text,28	
PROV	Province code	Text,2	
POSTAL	Postal code	Text, 10	
COUNTRY	Country	Text ,3	<b>CAN, USA, etc.</b>
SIN	First recipient SIN	Text,9	
SIN2	Second recipient SIN	Text,9	
OTHERNUMBER	NEQ or identification number of first recipient	Text,10	
OTHERNUMBER2	NEQ or identification number of second recipient	Text,10	
FIRSTINDIVIDUAL	Yes if first recipient is an individual; no otherwise	Yes/No	<b>Yes</b>
SECONDINDIVIDUAL	Yes if second recipient is an individual; no otherwise	Yes/No	<b>Yes</b>
REPORTCODE	Status of Slip	Text,1	<b>R - Original,</b> A - Amended or D – Canceled
RECTYPE	Beneficiary type code	Text,1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Association, trust, club or partnership 5 - Government or international org. 6 - Spouse or trust settlor of spouse 7 - Holder of joint account other than 2
BENEFICIARYNUM	Beneficiary Number	Text,20	

Heading	Description	Type, Size	Comments, Examples and defaults
YEAR	Taxation Year	Numeric, 4	2019
TEXTATTOP	Optional text to print at top of slip	Text,15	
CAPITALGAIN	Capital gains	Currency	
SINGLEPENSION	Single pension payment	Currency	
ACTUAL_E	Actual amount of eligible dividends	Currency	
ACTUAL	Actual amount of ordinary dividends	Currency	
ENTITLEMENTPENSION	Pension payment giving entitlement to a tax credit	Currency	
FOREIGNINCOME_BUS	Foreign business income	Currency	
FOREIGNINCOME_NONBUS	Foreign non-business income	Currency	
OTHER	Other income	Currency	
ENTITLEMENTCAPITALGAIN	Capital gains giving entitlement to a deduction	Currency	
CREDIT	Dividend tax credit	Currency	
FOREIGNINCOMETAX_BUS	Foreign income tax on business income	Currency	
FOREIGNINCOMETAX_NONBUS	Foreign income tax on non- business income	Currency	
COSTBASEADJUSTMENT	Cost base adjustment of capital interest	Currency	
CONSOLIDATIONCODE	Consolidation Indicator	Text,1	Blank, C
CURRENCYCODE	Currency Code	Text,3	
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
<i>Generic boxes where ## is two numerals (01 to 04):</i>			
XBOX##	Additional Information - Box ##: Box number	Text, 7	
XAMT##	Additional Information - Box ##: Currency data	Currency	
XTXT##	Additional Information - Box ##: Character data	Text, 20	

CUSTOMFIELD	GUID or other unique identifier	Text, 50
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20

### 1.33 Relevé 18 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R18"

Heading	Description	Type, Size	Comments & Examples
NAME1	Beneficiary name line 1 (type 3 & 4)	Text, 30	Required; type 3 & 4
NAME2	Beneficiary name line 2 (type 3 & 4)	Text, 12	
LASTNAME1	First beneficiary last name (type 1 & 2)	Text, 30	Required; type 1 & 2
FIRSTNAME1	First beneficiary first name (type 1 & 2)	Text, 30	
INITIAL1	First beneficiary initial (type 1 & 2)	Text, 1	
LASTNAME2	Second beneficiary last name (type 1 & 2)	Text, 30	
FIRSTNAME2	Second beneficiary first name (type 1 & 2)	Text, 30	
INITIAL2	Second beneficiary initial (type 1 & 2)	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
TAXYEAR	Tax year	Numeric, 4	<b>2019</b>
RECIPIENTNUMBER	Recipient number	Text, 20	
RECTYPE	Recipient type	Text, 1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Association, trust, club or partnership
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended or D - Canceled
SIN	Beneficiary SIN	Text, 11	
SIN2	Second beneficiary SIN	Text, 11	
CURRENCY	Currency code	Text, 3	CAD, USD, EUR & etc.
DATETRANSACTION	Date of transaction	Date	Mmm. dd, yyyy (Apr. 1, 2019)
CODEOFSECURITY	Code for type of security	Text, 3	OBL, DRO, DEN, ACT, TIT, BON, OPE, UNI, MET, DIV, CON
NUMBEROFSECURITIES	Number of securities	Numeric, 16	12 digits + 4 decimals
DESCRIPTIONOFSECURITIES	Description of securities	Text, 60	

Heading	Description	Type, Size	Comments & Examples
IDNUMBER	Identification number of the values	Text, 12	
FACEVALUE	Face value	Currency	
COSTORBOOKVALUE	Cost or book value	Currency	
PROCEEDSOFDISPOSITION	Proceeds of disposition or settlement amounts	Currency	
CODEOFSECURITYRECEIVED	Code for type of security received in exchange	Text, 3	OBL, DRO, DEN, ACT, TIT, BON, OPE, UNI, MET, DIV, CON
NUMBEROFSECURITIESRECEIVED	Number of securities received in exchange	Numeric, 13	9 digits + 4 decimals
DESCRIPTIONOFSECURITIESRECEIVED	Description of securities received in exchange	Text, 60	
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
<i>Generic boxes where ## is two numerals (01 to 04):</i>			
XBOX##	Additional Information - Box ##: Box number	Text, 7	
XAMT##	Additional Information - Box ##: Currency data	Currency	
XTXT##	Additional Information - Box ##: Character data	Text, 20	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

### 1.34 Relevé 22 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R22"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
TAXYEAR	Year	Text, 1	<b>2019</b>
SIN	Social insurance number	Text, 9	
REFNO	Recipient's ID number	Text, 15	
VALUEMULTI	Value of coverage rec'd under multi-employer insurance plan	Currency	
VALUEPRIVT	Value of coverage received under private health services plan	Currency	
FROMDATE1	Protection periods - 1st start date	Date	Mm, dd, yyyy
TODATE1	Protection periods - 1st end date	Date	Mm, dd, yyyy
FROMDATE2	Protection periods - 2nd start date	Date	Mm, dd, yyyy
TODATE2	Protection periods - 2nd end date	Date	Mm, dd, yyyy
FROMDATE3	Protection periods - 3rd start date	Date	Mm, dd, yyyy
TODATE3	Protection periods - 3rd end date	Date	Mm, dd, yyyy
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended or D - Canceled
SERIAL	Relevé No. of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé No. of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé No. of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé No. of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	

<b>Heading</b>	<b>Description</b>	<b>Type, Size</b>	<b>Comments &amp; Examples</b>
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	



## 1.35 Relevé 24 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R24"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 12	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
YEAR	Year	Text, 1	<b>2019</b>
SIN	Social insurance number	Text, 9	
IDCHILDCARE	Number assigned to payer	Text, 20	
LASTNAMECHILD1	Surname - child 1	Text, 30	
FIRSTNAMECHILD1	First name - child 1	Text, 30	
DATEOFBIRTH1	Date of birth - child 1	Date	Mmm, dd, yyyy
DAYSOF CARE1	Number of days of care - child 1	Numeric, 3	
WEEKSATCAMP1	Number of weeks at camp - child 1	Numeric, 2	
TOTALEXPENSES1	Total expenses paid - child 1	Currency	
EXPENSESNOTQUALIFY1	Expenses (no tax credit) - child 1	Currency	
EXPENSESQUALIFY1	Expenses (with tax credit) - child 1	Currency	
LASTNAMECHILD2	Surname - child 2	Text, 30	
FIRSTNAMECHILD2	First name - child 2	Text, 30	
DATEOFBIRTH2	Date of birth - child 2	Date	Mmm, dd, yyyy
DAYSOF CARE2	Number of days of care - child 2	Numeric, 3	
WEEKSATCAMP2	Number of weeks at camp - child 2	Numeric, 2	
TOTALEXPENSES2	Total expenses paid - child 2	Currency	
EXPENSESNOTQUALIFY2	Expenses (no tax credit) - child 2	Currency	
EXPENSESQUALIFY2	Expenses (with tax credit) - child 2	Currency	
LASTNAMECHILD3	Surname - child 3	Text, 30	
FIRSTNAMECHILD3	First name - child 3	Text, 30	

Heading	Description	Type, Size	Comments & Examples
DATEOFBIRTH3	Date of birth - child 3	Date	Mmm, dd, yyyy
DAYSOF CARE3	Number of days of care - child 3	Numeric, 3	
WEEKSATCAMP3	Number of weeks at camp - child 3	Numeric, 2	
TOTALEXPENSES3	Total expenses paid - child 3	Currency	
EXPENSESNOTQUALIFY3	Expenses (no tax credit) - child 3	Currency	
EXPENSESQUALIFY3	Expenses (with tax credit) - child 3	Currency	
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended or D - Canceled
SERIAL	Relevé No. of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé No. of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé No. of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé No. of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.36 Relevé 25 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R25"

Heading	Description	Type, Size	Comments & Examples
NAME1	Beneficiary name line 1 (type 3, 4 & 5)	Text, 30	Required; type 3, 4 & 5
NAME1LINE2	Beneficiary name line 2 (type 3, 4 & 5)	Text, 30	
LASTNAME1	First beneficiary last name (type 1, 2 & 6)	Text, 30	Required; type 1, 2 & 6
FIRSTNAME1	First beneficiary first name (type 1, 2 & 6)	Text, 30	
INITIAL1	First beneficiary initial (type 1, 2 & 6)	Text, 1	
LASTNAME2	Second beneficiary last name (type 2)	Text, 30	
FIRSTNAME2	Second beneficiary first name (type 2)	Text, 30	
INITIAL2	Second beneficiary initial (type 2)	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
BENEFICIARYNUM	Employer assigned number	Text, 20	
TRANSIT	Bank transit number	Text, 10	
RECTYPE	Recipient type (23)	Text, 1	<b>1 - Individual</b> 2 - Joint account 3 - Corporation 4 - Association, trust, club or partnership 5 - Government or international org. 6 - Spouse of trust settlor or spouse
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended or D - Canceled
SIN2	Second beneficiary SIN	Text, 9	
ACTUALDIVIDENDS	Non-Eligible Dividend amount	Currency	
ACTUALDIVIDENDS_E	Eligible Dividend amount	Currency	
CAPGAINS	Total net Capital Gains	Currency	
CAPGAINSEXEMPTION	Farm or small business capital gains	Currency	
OTHER	QPP and other amounts	Currency	
CANCELLED	Amounts canceled	Currency	
FOREIGNTAX	Income tax paid to a foreign government	Currency	

Heading	Description	Type, Size	Comments & Examples
QUEBECTAX	Québec income tax withheld	Currency	
NAMESPRINCIPAL	Principal person who established trust deed	Text, 25	
SIN	First beneficiary SIN	Text, 9	
SERIAL	Relevé number of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé number of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé number of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé number of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	Yes/No	
COMPANY.NAME	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
<i>Generic boxes where ## is two numerals (01 to 04):</i>			
XBOX##	Additional Information - Box ##: Box number	Text, 7	
XAMT#	Additional information - Box ##: Currency data	Currency	
XTXT##	Additional information - Box ##: Character data	Text, 20	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

## 1.37 Relevé 27 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R27"

Heading	Description	Type, Size	Comments & Examples
LASTNAME1	First recipient last name (type 1 & 4)	Text, 20	Required; type 1
FIRSTNAME1	First recipient first name (type 1 & 4)	Text, 12	
INITIAL1	First recipient initial (type 1 & 4)	Text, 1	
FIRSTINDIVIDUAL	Indicate first entity is individual (type 4)	Yes/No	
LASTNAME2	Second recipient last name (type 4)	Text, 20	
FIRSTNAME2	Second recipient first name (type 4)	Text, 12	
INITIAL2	Second recipient initial (type 4)	Text, 1	
SECONDINDIVIDUAL	Indicate second entity is individual (type 4)	Yes/No	
NAME1	Recipient name, line 1 (type 2, 3, 4 & 5)	Text, 30	Required; type 2, 3, 4 & 5
NAME2	Recipient name, line 2 (type 2, 3, 4 & 5)	Text, 30	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
TAXYEAR	Year	Text, 1	<b>2019</b>
SIN	Social insurance number	Text, 9	
SIN2	Second recipient's social insurance number	Text, 9	
RECTYPER27	Recipient type	Text, 1	<b>1 - Individual</b> 2 - Corporation 3 - Partnership 4 - Holder of a joint account or co-recipient of payments 5 - Consortium
NEQR27	Recipient's NEQ	Numeric, 10	
NEQ2R27	Second recipient's NEQ	Numeric, 10	
REFNO	Recipient's ID number	Numeric, 10	
REFNO2	Second recipient's ID number	Numeric, 10	
PAYMENTS	Contractual payments	Currency	

Heading	Description	Type, Size	Comments & Examples
SUBSIDIES	Subsidies	Currency	
REPORTCODER27	Status of slip	Text, 1	<b>R - Original,</b> A - Amended or D - Canceled
SERIAL	Relevé No. of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé No. of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé No. of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé No. of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	<b>Yes/No</b>	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	

### 1.38 Relevé 30 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R30"

Heading	Description	Type, Size	Comments & Examples
LASTNAME	Recipient last name	Text, 30	Required
FIRSTNAME	Recipient first name	Text, 30	
INITIAL	Recipient initial	Text, 1	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
YEAR	Year	Text, 1	<b>2019</b>
SIN	Social insurance number	Text, 9	
IDCOORDOFFICETOPRINT	ID # of the coordinating office	Text, 8	
PROVIDERIDTOPRINT	ID # of childcare provider	Text, 9	
LASTNAMECHILD1	Surname - child 1	Text, 30	
FIRSTNAMECHILD1	First name - child 1	Text, 30	
DATEOFBIRTH1	Date of birth - child 1	Date	Mmm, dd, yyyy
DAYSBASICRATE1	Number of days of care at basic rate - child 1	Numeric, 3	
LASTNAMECHILD2	Surname - child 2	Text, 30	
FIRSTNAMECHILD2	First name - child 2	Text, 30	
DATEOFBIRTH2	Date of birth - child 2	Date	Mmm, dd, yyyy
DAYSOFBASICRATE2	Number of days of care at basic rate - child 2	Numeric, 3	
LASTNAMECHILD3	Surname - child 3	Text, 30	
FIRSTNAMECHILD3	First name - child 3	Text, 30	
DATEOFBIRTH3	Date of birth - child 3	Date	Mmm, dd, yyyy
DAYSBASICRATE3	Number of days of care at basic rate - child 3	Numeric, 3	
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended or D - Canceled
SERIAL	Relevé No. of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé No. of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé No. of XML slip	Numeric,	

Heading	Description	Type, Size	Comments & Examples
SERIALMMPREVIOUS	Relevé No. of previously-filed XML slip	Numeric, 9	
TEXTATTOP	Optional text to print at top of slip	Text, 15	
EMAILADDRESS	Recipient email address	Text, 255	
OKTOEMAILSLIP	Permission granted to email slip	<b>Yes/No</b>	
COMPANY.NAME1	Company associated with slip	Text, 35	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	



## 1.39 Relevé 31 Headings

Cell A1 (import from Excel) or the first data element (import from CSV) must contain "R31"

Heading	Description	Type, Size	Comments & Examples
OWNERSTREETNUMBER	Owner's building number - used to calculate dwelling number	Text, 10	
DWELLINGAPARTMENT	Apartment number of dwelling	Text, 6	
DWELLINGSTREETNO	Street number of dwelling	Text, 10	
DWELLINGSTREET	Street name of dwelling	Text, 40	
DWELLINGCITY	City of dwelling	Text, 30	
DWELLINGPOSTAL	Postal code of dwelling (including space)	Text, 10	
LASTNAME	Tenant last name	Text, 30	Required
FIRSTNAME	Tenant first name	Text, 30	
ADDRESS1	Address line 1	Text, 30	
ADDRESS2	Address line 2	Text, 30	
CITY	City	Text, 28	
PROV	Province code	Text, 2	
POSTAL	Postal code (including space)	Text, 10	
COUNTRY	Country, in address	Text, 3	CAN, USA, etc.
YEAR	Year	Text, 1	<b>2019</b>
REPORTCODE	Status of slip	Text, 1	<b>R - Original,</b> A - Amended or D - Canceled
SERIAL	Relevé No. of paper slip	Numeric, 9	
SERIALORIGINAL	Relevé No. of previously-filed paper slip (user-entered)	Numeric, 9	
SERIALMM	Relevé No. of XML slip	Numeric, 9	
SERIALMMPREVIOUS	Relevé No. of previously-filed XML slip	Numeric, 9	
COMPANY.COMPANYTAG	Tag associated with company name	Text, 10	
SLIPTAG	Subset tag	Text, 10	
CUSTOMFIELD	GUID or other unique identifier	Text, 50	
CUSTOMPASSWORD	Password for recipient PDF slip	Text, 20	



**Part II**

**CSV or Excel File Layout**

**AVANTAX**  
**eFORMS**

## 2 CSV or Excel File Layout

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	T4	LASTNAME	FIRSTNAME	INITIAL	ADDRESS1	ADDRESS2	CITY	PROV	POSTAL	COUNTRY	SIN	TAXYEAR	INCOME	COMPANY.NAME1	INCOME
2		Aarons	Aldo	A	1 Apple Court	Apt. 1	Acton	ON	A1A1A1	CAN	123456789	2009	10,000.00	ABCDE Company	1234567.89
3		Brown	Bob		2 Birch Street		Barrie	ON	B2B2B2	CAN	234567890	2009	20,000.20	ABCDE Company	2345678.91
4		Clark	Carl	C	3 Cedar St.		Collingwood	ON	C3C3C3	CAN	345678901	2009	33,333.33	ABCDE Company	3456789.12
5		Dickson	Daryl	D	4 Delaware Dr.	Suite 4	Durham	ON	D4D4D4	CAN	456789012	2009	4,000.00	ABCDE Company	4567891.23
6		Emery	Ellen	E	5 Everett Ct.		Ewing	ON	E5E5E5	CAN	567890123	2009	55.05	ABCDE Company	5678912.34
7		French	Fred		6 Fir Drive		Fergus	ON	F6F6F6	CAN	678901234	2009	6,000.60	FGH Corporation	6789123.45
8		Gundeson	George	G	7 Gray Road	Unit 7	Grimsby	ON	G7G7G7	CAN	789012345	2009	777.00	FGH Corporation	7891234.56
9		Henstock	Hazel	H	8 Hettersley Circle		Hamilton	ON	H8H8H8	CAN	890123456	2009	88,008.80	FGH Corporation	8912345.67
10															

*Excel*

```
T4, LASTNAME, FIRSTNAME, INITIAL, ADDRESS1, ADDRESS2, CITY, PROV, POSTAL, COUNTRY, SIN, TAXYEAR, INCOME, COMPANY.NAME1, INCOME
,Aarons,Aldo,A,1 Apple Court,Apt. 1,Acton,ON,A1A1A1,CAN,123456789,2009,"10,000.00",ABCDE Company,1234567.89
,Brown,Bob,,2 Birch Street,,Barrie,ON,B2B2B2,CAN,234567890,2009,"20,00.20",ABCDE Company,2345678.91
,Clark,Carl,C,3 Cedar St.,,Collingwood,ON,C3C3C3,CAN,345678901,2009,"33,333.33",ABCDE Company,3456789.12
,Dickson,Daryl,D,4 Delaware Dr.,Suite 4,Durham,ON,D4D4D4,CAN,456789012,2009,"4,000.00",ABCDE Company,4567891.23
,Emery,Ellen,E,5 Everett Ct.,,Ewing,ON,E5E5E5,CAN,567890123,2009,55.05,ABCDE Company,5678912.34
,French,Fred,,6 Fir Drive,,Fergus,ON,F6F6F6,CAN,678901234,2009,"6,000.60",FGH Corporation,6789123.45
,Gundeson,George,G,7 Gray Road,Unit 7,Grimsby,ON,G7G7G7,CAN,789012345,2009,777.00,FGH Corporation,7891234.56
,Henstock,Hazel,H,8 Hettersley Circle,,Hamilton,ON,H8H8H8,CAN,890123456,2009,"88,008.80",FGH Corporation,8912345.67
```

CSV

**Part III**

**Codes**

**AVANTAX**  
**eFORMS**

## 3 Codes

### 3.1 Country Codes

The following abbreviations apply to commonly used countries (use "OMC" where none of the following apply):

ARG - Argentina	GRD - Grenada	PNG - Papua New Guinea
AUS - Australia	GUY - Guyana	PHL - Philippines
AUT - Austria	HKG - Hong Kong	POL - Poland
BHS - Bahamas, The	ISL - Iceland	PRT - Portugal
BHR - Bahrain	IND - India	PRI - Puerto Rico
BGD - Bangladesh	IDN - Indonesia	ROM - Romania
BRB - Barbados	IRL - Ireland	SAU - Saudi Arabia
BEL - Belgium	ISR - Israel	SEN - Senegal
BMU - Bermuda	ITA - Italy	SYC - Seychelles
BRA - Brazil	JAM - Jamaica	SLE - Sierra Leone
VGB - British Virgin Islands	JPN - Japan	SGP - Singapore
CMR - Cameroon	KEN - Kenya	ZAF - South Africa
CAN - Canada	KOR - Korea, Republic of (South)	ESP - Spain
CYM - Cayman Islands	LBN - Lebanon	LKA - Sri Lanka
CHL - Chile	BLZ - Leeward & Windward Is & Belize	SWE - Sweden
CHN - China, People's Republic of	LBR - Liberia	CHE - Switzerland
COLA - Columbia	LIE - Liechtenstein	TWN - Taiwan (Republic of China)
SUN - Commonwealth of Ind. States	LUX - Luxembourg	THA - Thailand
CIV - Ivory Coast	MYS - Malaysia	TTO - Trinidad and Tobago
CYP - Cyprus	MLT - Malta	TUN - Tunisia
DANK - Denmark	MEX - Mexico	TUR - Turkey
DOM - Dominican Republic	MAR - Morocco	ARE - United Arab Emirates
EGY - Egypt	NLD - Netherlands	GBR - United Kingdom
FIN - Finland	ANT - Netherlands Antilles	USA - United States
FRA - France	NZL - New Zealand	URY - Uruguay
DEU - Germany, Federal Republic of	NGA - Nigeria	VEN - Venezuela
GBR - United Kingdom incl N.Ireland	NOR - Norway	VIR - Virgin Islands (US)
GRC - Greece	PAK - Pakistan	YUG - Yugoslavia
	PAN - Panama	ZMB - Zambia

### 3.2 Currency Codes

The following abbreviations apply to commonly used currencies (use "OTH" where none of the following apply.):

Country Name	Currency	Code	Country Name	Currency	Code
Afghanistan	<i>Afghani</i>	AFN	Libyan Arab Jamahiriya	<i>Libyan Dinar</i>	LYD
Åland Islands	<i>Euro</i>	EUR	Liechtenstein	<i>Swiss Franc</i>	CHF
Albania	<i>Lek</i>	ALL	Lithuania	<i>Lithuanian Litas</i>	LTL
Algeria	<i>Algerian Dinar</i>	DZD	Luxembourg	<i>Euro</i>	EUR
American Samoa	<i>U.S. Dollar</i>	USD	Macao	<i>Pataca</i>	MOP
Andorra	<i>Euro</i>	EUR	Macedonia, former Yugoslav Rep. of	<i>Denar</i>	MKD
Angola	<i>Kwanza</i>	AOA	Madagascar	<i>Malagasy Ariary</i>	MGA
Anguilla	<i>East Caribbean Dollar</i>	XCD	Malawi	<i>Kwacha</i>	MWK
Antigua & Barbuda	<i>East Caribbean Dollar</i>	XCD	Malaysia	<i>Malaysian Ringgit</i>	MYR

Argentina	<i>Argentine Peso</i>	ARS	Maldives	<i>Rufiyaa</i>	MVR
Armenia	<i>Armenian Dram</i>	AMD	Mali	<i>CFA Franc BCEAO</i>	XOF
Aruba	<i>Aruban Guilder</i>	AWG	Malta	<i>Euro</i>	EUR
Australia	<i>Australian Dollar</i>	AUD	Marshall Islands	<i>U.S. Dollar</i>	USD
Austria	<i>Euro</i>	EUR	Martinique	<i>Euro</i>	EUR
Azerbaijan	<i>Azerbaijani Manat</i>	AZN	Mauritania	<i>Ouguiya</i>	MRO
Bahamas	<i>Bahamian Dollar</i>	BSD	Mauritius	<i>Mauritius Rupee</i>	MUR
Bahrain	<i>Bahraini Dinar</i>	BHD	Mayotte	<i>Euro</i>	EUR
Bangladesh	<i>Taka</i>	BDT	Mexico	<i>Mexican Peso</i>	MXN
Barbados	<i>Barbados Dollar</i>	BBD	Micronesia, Fed. St. of	<i>U.S. Dollar</i>	USD
Belarus	<i>Belarussian Ruble</i>	BYR	Moldova, Rep. of	<i>Moldovan Leu</i>	MDL
Belgium	<i>Euro</i>	EUR	Monaco	<i>Euro</i>	EUR
Belize	<i>Belize Dollar</i>	BZD	Mongolia	<i>Tugrik</i>	MNT
Benin	<i>CFA Franc BCEAO</i>	XOF	Montenegro	<i>Euro</i>	EUR
Bermuda	<i>Bermudian Dollar</i>	BMD	Montserrat	<i>East Caribbean Dollar</i>	XCD
Bhutan	<i>Ngultrum</i>	BTN	Morocco	<i>Moroccan Dirham</i>	MAD
Bolivia	<i>Boliviano</i>	BOB	Mozambique	<i>Metical</i>	MZN
Bosnia & Herzegovina	<i>Convertible Marks</i>	BAM	Myanmar	<i>Kyat</i>	MMK
Botswana	<i>Pula</i>	BWP	Namibia	<i>Rand</i>	ZAR
Bouvet Island	<i>Norwegian Krone</i>	NOK	Nauru	<i>Australian Dollar</i>	AUD
Brazil	<i>Brazilian Real</i>	BRL	Nepal	<i>Nepalese Rupee</i>	NPR
British Ocean Terr.	<i>U.S. Dollar</i>	USD	Netherlands	<i>Euro</i>	EUR
Brunei Darussalam	<i>Brunei Dollar</i>	BND	Netherlands Antilles	<i>Neth. Antillian Guilder</i>	ANG
Bulgaria	<i>Bulgarian Lev</i>	BGN	New Caledonia	<i>CFP Franc</i>	XPF
Burkina Faso	<i>CFA Franc BCEAO</i>	XOF	New Zealand	<i>New Zealand Dollar</i>	NZD
Burundi	<i>Burundi Franc</i>	BIF	Nicaragua	<i>Cordoba Oro</i>	NIO
Cambodia	<i>Riel</i>	KHR	Niger	<i>CFA Franc BCEAO</i>	XOF
Cameroon	<i>CFA Franc BEAC</i>	XAF	Nigeria	<i>Naira</i>	NGN
Canada	<i>Canadian Dollar</i>	CAD	Niue	<i>New Zealand Dollar</i>	NZD
Cape Verde	<i>Cape Verde Escudo</i>	CVE	Norfolk Island	<i>Australian Dollar</i>	AUD
Cayman Islands	<i>Cayman Is. Dollar</i>	KYD	Northern Mariana Is.	<i>U.S. Dollar</i>	USD
Chile	<i>Chilean Peso</i>	CLP	Norway	<i>Norwegian Krone</i>	NOK
China	<i>Yuan Renminbi</i>	CNY	Oman	<i>Rial Omani</i>	OMR
Christmas Island	<i>Australian Dollar</i>	AUD	Pakistan	<i>Pakistan Rupee</i>	PKR
Cocos (Keeling) Is.	<i>Australian Dollar</i>	AUD	Palau	<i>U.S. Dollar</i>	USD
Colombia	<i>Colombian Peso</i>	COP	Panama	<i>Balboa</i>	PAB
Comoros	<i>Comoro Franc</i>	KMF	Papua New Guinea	<i>Kina</i>	PGK
Congo	<i>CFA Franc BEAC</i>	XAF	Paraguay	<i>Guarani</i>	PYG
Congo, DRC of	<i>Congolese Franc</i>	CDF	Peru	<i>Nuevo Sol</i>	PEN
Cook Islands	<i>New Zealand Dollar</i>	NZD	Philippines	<i>Philippine Peso</i>	PHP
Costa Rica	<i>Costa Rican Colon</i>	CRC	Pitcairn	<i>New Zealand Dollar</i>	NZD
Côte D'Ivoire	<i>CFA Franc BCEAO</i>	XOF	Poland	<i>Zloty</i>	PLN
Croatia	<i>Croatian Kuna</i>	HRK	Portugal	<i>Euro</i>	EUR
Cuba	<i>Cuban Peso</i>	CUP	Puerto Rico	<i>U.S. Dollar</i>	USD
Cyprus	<i>Euro</i>	EUR	Qatar	<i>Qatari Rial</i>	QAR
Czech Republic	<i>Czech Koruna</i>	CZK	Réunion	<i>Euro</i>	EUR
Denmark	<i>Danish Krone</i>	DKK	Romania	<i>New Leu</i>	RON
Djibouti	<i>Djibouti Franc</i>	DJF	Russian Federation	<i>Russian Ruble</i>	RUB

Dominica	<i>East Caribbean Dollar</i>	XCD	Rwanda	<i>Rwanda Franc</i>	RWF
Dominican Republic	<i>Dominican Peso</i>	DOP	Saint-Barthélemy	<i>Euro</i>	EUR
Ecuador	<i>U.S. Dollar</i>	USD	Saint Helena, Ascension & Tristan da Cunha	<i>Saint Helena Pound</i>	SHP
Egypt	<i>Egyptian Pound</i>	EGP	Saint Kitts & Nevis	<i>East Caribbean Dollar</i>	XCD
El Salvador	<i>El Salvador Colon</i>	SVC	Saint Lucia	<i>East Caribbean Dollar</i>	XCD
Equatorial Guinea	<i>CFA Franc BEAC</i>	XAF	Saint Martin	<i>Euro</i>	EUR
Eritrea	<i>Nakfa</i>	ERN	Saint Pierre & Miquelon	<i>Euro</i>	EUR
Estonia	<i>Kroon</i>	EEK	Saint Vincent & the Grenadines	<i>East Caribbean Dollar</i>	XCD
Ethiopia	<i>Ethiopian Birr</i>	ETB	Samoa	<i>Tala</i>	WST
Falkland Is. (Malvinas)	<i>Falkland Is. Pound</i>	FKP	San Marino	<i>Euro</i>	EUR
Faroe Islands	<i>Danish Krone</i>	DKK	São Tome & Pincipe	<i>Dobra</i>	STD
Fiji	<i>Fiji Dollar</i>	FJD	Saudi Arabia	<i>Saudi Riyal</i>	SAR
Finland	<i>Euro</i>	EUR	Senegal	<i>CFA Franc BCEAO</i>	XOF
France	<i>Euro</i>	EUR	Serbia	<i>Serbian Dinar</i>	RSD
French Guiana	<i>Euro</i>	EUR	Seychelles	<i>Seychelles Rupee</i>	SCR
French Polynesia	<i>CFP Franc</i>	XPF	Sierra Leone	<i>Leone</i>	SLL
French Southern Terr.	<i>Euro</i>	EUR	Singapore	<i>Singapore Dollar</i>	SGD
Gabon	<i>CFA Franc BEAC</i>	XAF	Slovakia	<i>Euro</i>	EUR
Gambia	<i>Dalasi</i>	GMD	Slovenia	<i>Euro</i>	EUR
Georgia	<i>Lari</i>	GEL	Solomon Islands	<i>Solomon Is. Dollar</i>	SBD
Germany	<i>Euro</i>	EUR	Somalia	<i>Somali Shilling</i>	SOS
Ghana	<i>Cedi</i>	GHS	South Africa	<i>Rand</i>	ZAR
Gibraltar	<i>Gibraltar Pound</i>	GIP	Spain	<i>Euro</i>	EUR
Greece	<i>Euro</i>	EUR	Sri Lanka	<i>Sri Lanka Rupee</i>	LKR
Greenland	<i>Danish Krone</i>	DKK	Sudan	<i>Sudanese Pound</i>	SDG
Grenada	<i>East Caribbean Dollar</i>	XCD	Suriname	<i>Surinam Dollar</i>	SRD
Guadaloupe	<i>Euro</i>	EUR	Svalbard & Jan Mayen	<i>Norwegian Krone</i>	NOK
Guam	<i>U.S. Dollar</i>	USD	Swaziland	<i>Lilangeni</i>	SZL
Guatemala	<i>Quetzal</i>	GTQ	Seden	<i>Swedish Krona</i>	SEK
Guernsey	<i>Pound Sterling</i>	GBP	Switzerland	<i>Swiss Franc</i>	CHF
Guinea	<i>Guinea Franc</i>	GNF	Syrian Arab Rep.	<i>Syrian Pound</i>	SYP
Guinea-Bissau	<i>CFA Franc BCEAO</i>	XOF	Taiwan, Prov. China	<i>New Taiwan Dollar</i>	TWD
Guyana	<i>Guyana Dollar</i>	GYD	Tajikistan	<i>Somoni</i>	TJS
Haiti	<i>Gourde</i>	HTG	Tanzania, Un. Rep. of	<i>Tanzanian Shilling</i>	TZS
Heard & McDonald Is.	<i>Australian Dollar</i>	AUD	Thailand	<i>Baht</i>	THB
Holy See	<i>Euro</i>	EUR	Timor-Leste	<i>U.S. Dollar</i>	USD
Honduras	<i>Lempira</i>	HNL	Togo	<i>CFA Franc BCEAO</i>	XOF
Hong Kong	<i>Hong Kong Dollar</i>	HKD	Tokelau	<i>New Zealand Dollar</i>	NZD
Hungary	<i>Forint</i>	HUF	Tonga	<i>Pa'anga</i>	TOP
Iceland	<i>Iceland Krona</i>	ISK	Trinidad & Tobago	<i>Trinidad &amp; Tobago Dollar</i>	TTD
India	<i>Indian Rupee</i>	INR	Tunisia	<i>Tunisian Dinar</i>	TND
Indonesia	<i>Rupiah</i>	IDR	Turkey	<i>Turkish Lira</i>	TRY
Iran, Islamic Rep. of	<i>Iranian Rial</i>	IRR	Turkmenistan	<i>Manat</i>	TMT
Iraq	<i>Iraqi Dinar</i>	IQD	Turks & Caicos Is.	<i>U.S. Dollar</i>	USD



Ireland	<i>Euro</i>	EUR	Tuvalu	<i>Australian Dollar</i>	AUD
Isle of Man	<i>Pound Sterling</i>	GBP	Uganda	<i>Uganda Shilling</i>	UGX
Israel	<i>New Israeli Sheqel</i>	ILS	Ukraine	<i>Hryvnia</i>	UAH
Italy	<i>Euro</i>	EUR	United Arab Emirates	<i>UAE Dirham</i>	AED
Jamaica	<i>Jamaican Dollar</i>	JMD	United Kingdom	<i>Pound Sterling</i>	GBP
Japan	<i>Yen</i>	JPY	United States	<i>U.S. Dollar</i>	USD
Jersey	<i>Pound Sterling</i>	GBP	U.S. Minor Outlying Is.	<i>U.S. Dollar</i>	USD
Jordan	<i>Jordanian Dinar</i>	JOD	Uruguay	<i>Peso Uruguayo</i>	UYU
Kazakhstan	<i>Tenge</i>	KZT	Uzbekistan	<i>Uzbekistan Sum</i>	UZS
Kenya	<i>Kenyan Shilling</i>	KES	Vanuatu	<i>Vatu</i>	VUV
Kiribati	<i>Australian Dollar</i>	AUD	Vatican City State	<i>Euro</i>	EUR
Korea, Dem. People's Rep. of	<i>North Korean Won</i>	KPW	Venezuela	<i>Bolivar Fuerte</i>	VEF
Korea, Rep. of	<i>Won</i>	KRW	Viet Nam	<i>Dong</i>	VND
Kuwait	<i>Kuwaiti Dinar</i>	KWD	Virgin Islands (British)	<i>U.S. Dollar</i>	USD
Kyrgyzstan	<i>Som</i>	KGS	Virgin Islands (U.S.)	<i>U.S. Dollar</i>	USD
Lao People's Dem. Rep.	<i>Kip</i>	LAK	Wallis & Futuna	<i>CFP Franc</i>	XPF
Latvia	<i>Latvian Lats</i>	LVL	Western Sahara	<i>Moroccan Dirham</i>	MAD
Lebanon	<i>Lebanese Pound</i>	LBP	Yemen	<i>Yemeni Rial</i>	YER
Lesotho	<i>Rand</i>	ZAR	Zambia	<i>Zambian Kwacha</i>	ZMK
Liberia	<i>Liberian Dollar</i>	LRD	Zimbabwe	<i>Zimbabwe Dollar</i>	ZWL

### 3.3 Province/Sate Codes

The following abbreviations apply to the provinces of Canada (use "ZZ" where none of the following apply):

AB - Alberta	NL - Newfoundland	PE - Prince Edward Island
BC - British Columbia	NS - Nova Scotia	QC - Québec
LB - Labrador	NT - Northwest Territories	SK - Saskatchewan
MB - Manitoba	NU - Nunavut	YT - Yukon Territories
NB - New Brunswick	ON - Ontario	

The following abbreviations apply to the states of the USA (use "ZZ" where none of the following apply):

AL - Alabama	KY - Kentucky	ND - North Dakota
AK - Alaska	LA - Louisiana	OH - Ohio
AR - Arizona	ME - Maine	OK - Oklahoma
AR - Arkansas	MD - Maryland	OR - Oregon
CA - California	MA - Massachusetts	PA - Pennsylvania
CO - Colorado	MI - Michigan	RI - Rhode Island
CT - Connecticut	MN - Minnesota	SC - South Carolina
DE - Delaware	MS - Mississippi	SD - South Dakota
DC - District of Columbia	MO - Missouri	TN - Tennessee
FL - Florida	MT - Montana	TX - Texas
GA - Georgia	NE - Nebraska	UT - Utah
HI - Hawaii	NH - New Hampshire	VT - Vermont
ID - Idaho	NJ - New Jersey	VA - Virginia
IL - Illinois	NM - New Mexico	WA - Washington
IN - Indiana	NY - New York	WV - West Virginia
IA - Iowa	NV - Nevada	WI - Wisconsin
KS - Kansas	NC - North Carolina	WY - Wyoming



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